

Napa Valley Intergroup Meeting Minutes September 9th, 2017

10:00 AM	Opening, <i>page 1</i>
10:15 AM	Monthly Tradition Reading & Discussion, <i>page 1</i>
10:20 AM	Housekeeping Motions & 7 th Tradition, <i>page 1</i>
10:40 AM	Officer Reports, <i>page 2-4</i>
10:45 AM	Liaison Reports, <i>page 4</i>
10:55 AM	Committee & Event Reports, <i>page 4-8</i>
11:00AM	10 min Break
11:10 AM	Old Business, <i>page 9</i>
11:20 AM	New Business, <i>page 9</i>
11:30 AM	Discussion Items <i>page 9</i>
11:40 AM	Review Items under 'Take Back to Your Groups', <i>page 10</i>
12:00 PM	Closing Statement, <i>page 10</i>

Opening

- Moment of Silence & Serenity Prayer
- New Intergroup Reps/ New Comer Packets: **Jeanie, Yana, Stevie**
- Introductions and your position: Officers, Reps, Visitors
- Sobriety Birthdays This Month: **Paul**
- Last month's minutes (Yellow Copy) & Agenda on the Table (White Copy)
- Minutes are approved unless there are any objections. **Approved**
- Pass the sign-in sheet *Service Sponsor

Monthly Tradition Reading & Discussion

• **Tradition 8** Robin H- Each A.A. group needs the least possible organization. Rotating leadership is the best. The small group may elect its secretary, the large group its rotating committee, and the groups of a large metropolitan area their central or intergroup committee, which often employs a full-time secretary. The trustees of the General Service Board are, in effect, our A.A. General Service Committee. They are the custodians of our A.A. Tradition and the receivers of voluntary A.A. contributions by which we maintain our A.A. General Service Office at New York. They are authorized by the groups to handle our over-all public relations and they guarantee the integrity of our principal newspaper, the A.A. Grapevine. All such representatives are to be guided in the spirit of service, for true leaders in A.A. are but trusted and experienced servants of the whole. They derive no real authority from their titles; they do not govern. Universal respect is the key to their usefulness.

Next Month's Reader: **Byron**

7th Tradition

- We have no dues or fees in A.A. We are entirely self-supporting, declining outside contributions. This self-support includes our rent for this room, the coffee and refreshments, and contributions to our Intergroup, District, Area and GSO in New York.

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Housekeeping Motions- These are procedural motions and pass with no objections. If the motion does not pass it will move to new business.

Officer Reports

Chair – (Term ends Dec. 2017) Brian T. chair@aanapa.org Thanks to the Officers and Reps for their service!

IG has some busy months coming up with the new Web, Anniversary Party, Elections, and the Alcathons. Please give your group as much information as possible so they can participate. Thank you for keeping me sober.

Alternate Chair – David H. altchair@aanapa.org

Treasurer – Donna R. treasurer@aanapa.org This is the Treasurers Report for August 2017. Thank you for letting me be of service.

Donna R.

September Treasurers Report									
DATE	CHECK #	PAY TO	PURPOSE	STARTING BALANCE	\$ 9,244.94				
				DEBIT	CREDIT				
8/12/17	2097	Brian T.	IG Printing	\$ 30.26					
8/12/17	2098	Roy B.	Chips for birthday mtg	\$ 45.22					
8/12/17	2099	David H.	Donuts, etc.	\$ 26.08					
8/12/17	2100	Brian T.	IG Printing (July)	\$ 30.47					
8/14/17	2101	Cheryl G.	Network Solutions (reimbu	\$ 51.80					
8/26/17	debit	Freedom Voice	hotline	\$ 66.82					
9/5/17			deposit		\$ 712.52				
				\$ 250.65	\$ 9,957.46				
				Ending Balance	\$ 9,706.81				
GROUP CONTRIBUTIONS 2017				Aug					
Intergroup			\$ 68.00						
St Helena Thursday Night Men's Group			\$ 100.00						
Sunset 1-Yountville			\$ 27.00						
Sunset 2-Section C			\$ 17.00						
Topic Discussion Meeting			\$ 52.00						
Tuesday Morning Womens			\$ 166.82						
NRRC			\$ 28.50						
Total			\$ 459.32						

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	2017																
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total	BUDGET	% of Budget	Difference	
ALCATIONS & ANNIVERSARY PARTY																	
BIRTHDAY MEETINGS	200.44	175.23	185.38	178.34	133.80	207.77	168.00	182.04	100.00	100.00		218.12	\$ 200.44	\$ 1,200.00		\$ 1,506.91	
GROUP CONTRIBUTIONS	276.35	666.49	1111.07	1320.27	1686.15	1125.25	1000.72	459.32	452.22	23.00		218.12	\$ 2,763.50	\$ 1,000.00		\$ 1,563.50	
ANNIVERSARY SALES	2581.45	916.42	2,317.83	1,771.36	1,924.45	1,638.02	1,369.77	686.56	-40	-40		218.12	\$ 13,703.50				
TOTAL	\$ 3,068.24	\$ 916.42	\$ 2,317.83	\$ 1,771.36	\$ 1,924.45	\$ 1,638.02	\$ 1,369.77	\$ 686.56	\$ -40	\$ -40		\$ 218.12	\$ 13,703.50				
EXPENSE																	
ALCATIONS																	
ANNIVERSARY PARTY in October																	
BIRTHDAY MITG																	
Supplies	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00		100.00	\$ 1,000.00	\$ 1,200.00		\$ 1,200.00	
Miscellaneous	80.00	110.45	39.37	162.03	31.96	124.70	19.88	45.22	23.00			218.12	\$ 636.71	\$ 1,000.00		\$ 1,000.00	
Total	286.00													286.00			
HOURLY																	
Freedom Voice	65.05	65.05	65.05	65.05	66.82	66.82	66.82	66.82	66.82	66.82		218.12	\$ 527.46	\$ 810.00		\$ 810.00	
NY Publishing (aka News Register Ad)	225.46	218.12	218.12	218.12	218.12	218.12	218.12	218.12	218.12	218.12		218.12	\$ 2,624.78	\$ 2,700.00		\$ 2,700.00	
LAGROUP																	
Copies	54.73	41.48	31.96	87.20	46.91	104.95	30.47	30.26					\$ -40	\$ 500.00		\$ 500.00	
Insurance																	
PO Box	10.00	10.00	132.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00		10.00	\$ 132.00	\$ 135.00		\$ 135.00	
Supplies	34.66	26.31	30.00	30.20	27.19	36.46	64.47	26.08					\$ 275.90	\$ 500.00		\$ 500.00	
LITERATURE																	
Specials & Pamphlets	202.98	18.27	1231.08	632.62	505.97		1129.62	235.27					\$ 3,400.24	\$ 3,700.00		\$ 3,700.00	
Sheet Fees	366.90			235.27			235.27						\$ 673.52	\$ 1,000.00		\$ 1,000.00	
NEWSLETTER																	
Network solutions	24.98		12.95	12.95	12.95	25.90	12.95						\$ 102.68	\$ 400.00		\$ 400.00	
Workshop			250.00										\$ 250.00	\$ 500.00		\$ 500.00	
OTHER																	
TOTAL Reserve	1,450.88	1,014.88	2,120.51	1,442.41	1,019.92	686.55	1,881.73	486.50	351.12	328.12		228.12	\$ 2,200.00	\$ 2,200.00		\$ 2,200.00	
TOTAL	\$ 1,450.88	\$ 1,014.88	\$ 2,120.51	\$ 1,442.41	\$ 1,019.92	\$ 686.55	\$ 1,881.73	\$ 486.50	\$ 351.12	\$ 328.12		\$ 228.12	\$ 13,248.86	\$ 16,885.00		\$ 16,885.00	
HAIR collected (this is below mtg and is mtg H&I Collections)	25.50	24.61	34.83	22.52	9.47	13.77	33.48	27.36					\$ 152.14				
H&I (10/8/1)																	
PROJECTED INCOME																	
10,132.15													\$ 23,488.22				
4,357.07													\$ 10,132.15				
281.80													\$ 4,357.07				
H&I (10/8/1)													\$ 281.80				
H&I (10/8/1) - Dec 2016 (550)													\$ 550.00				

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Secretary - (Term ends Dec. 2017) Jenna B. secretary@aanapa.org

Literature Chair - Robin H. literature@aanapa.org

Hotline Chair – (Term ends Dec. 2017) Brian C. hotline@aanapa.org

This month the hotline was called 25 times.

5 calls were for women

7 calls were for men

8 calls left messages, which I returned

5 calls were for meeting times

I made a test during the month and it appeared to be working properly.

These statistics are from 8/6/17-9/6/17

Web Editor – (Term ends Dec. 2017) Duncan L. webeditor@aanapa.org

Meeting Schedule Chair – (Term ends Dec. 2017) Dawn R. meetings@aanapa.org

I haven't received any update emails or calls other than the following: a member sent an email wanting to know when the Flimsy Reed meeting met because she couldn't find it in the online schedule. I notified Cheryl about it being missing from the schedule. Since the location of American Canyon isn't part of the online meeting schedule it isn't showing up. We have this meeting in our paper schedule as a courtesy I was told. Cheryl hasn't added it yet. I still don't know if the men's SOBER meeting on Wednesday at 7:00pm is meeting. If it is then we don't have the correct address for it. Finally, one of our members called me and left a message saying he wanted to have a discussion about the schedule. I just called him back but had to leave a message so I don't know what he wanted to discuss. I guess I'll find out at the IG meeting on Saturday.

Newsletter Chair – (Term ends Dec. 2017) Cheryl G. newsletter@aanapa.org

Delegate at Large – (Term ends Dec. 2017) Paul N. delegate@aanapa.org

Birthday Meeting Chair – (Term ends Dec. 2017) Roy B & Paul M. birthday@aanapa.org The birthday meeting is going well. All commitments are currently full. Meeting is well attended!

Bob S. From South Bay speaking this month

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Liaison/Committee Reports

Liaison to General Service -

Looking at getting a shared storage shed with IG for \$44 per month. Aging in Sobriety workshop Oct 21 St. Luke Lutheran Church, Santa Rosa from 1 to 4 @ 905 Mendocino Ave., PRASA March 2-4, Nugget Casino in Sparks NV see Michael for registration, Unity Day chair person job opening, Fall Assembly in Petaluma on Sat Nov. 4 @ Petaluma Veterans Building.

Liaison to H & I

Proposed report to be submitted to Intergroup and General Service.

H&I welcomes anyone to join us at our monthly business meeting 6:45 pm on the first Friday of the month at the Sea Scout Building. Learn about the workings of H&I and how to get involved. Did you know that there are facilities that you can attend without filling out clearance paperwork, make a commitment or even share? Currently Area 51 brings 26 meetings a week and literature to the Women's Jail, Men's Jail, Men's Jail Spanish, California Medical Facility, Crestwood Behavior Center Vallejo, Crestwood Behavior Center Angwin, McAlister, Napa South Shelter, Napa State Hospital Spanish, Napa State Hospital English, Queen of the Valley Hospital, SHAMIA house and Vallejo Detox. You can learn more about H&I by going to <http://www.handinorcal.org> or by contacting Michelle at handinapa@aol.com

Open Positions

Intergroup Liaison – Open Position

Napa State Hospital – Volunteer needed Friday AM

South Napa Shelter –Coordinator needed

Bridging The Gap – Liaison

Men's Jail – Coordinator needed

Women's Jail – Women Volunteers

New Pink Can Labels will be distributed. Reflecting and Restating H&I strict adherence to both 7th and 9th Traditions.

Labels are being distributed via H&I Area Chairs and routed to groups via H&I members.

Please ask your group to create an H&I Liaison service position and have them come to the H&I Business Meeting. Every night there is an opportunity to shadow and observe an H&I meeting in action.

Next meeting Friday, October 6, 2017

YTD = \$337,101.08-

Liaison to NAPYPAA -

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Financial Oversight Committee – Eliseo R. and Erik S.

Event Report

2017 Anniversary Party – Paul J volunteered to host the Anniversary Party. Took initiative to procure the Native Son's Hall in St. Helena for Oct. 22 (Sunday). Will let us know about venue change ASAP. Eliseo volunteers to help with flyer.

Alcathons – Chair Position Open – *(2 year sobriety requirement)*

Review ByLaws for these Events:

- **2017 Thanksgiving Alcathon-** Jenna B. Will be at the Seventh Day Adventist Church
- **2017 Christmas Alcathon-** Jennifer T. and Dennis from Monday thru Sunday group are having it at the Methodist Church
- **2017 New Year's Alcathon-** Robin H. Secured the Methodist church.

Workshops - Chair Position Open – *(2 year sobriety requirement)* Being suspended until further notice.

- **2018 Workshop #1** – Open
- **2018 Workshop #2** – Open
- **2017 Workshop #3** – Elaina S. - *(In Discussion)* Psychotropic medications in sobriety
- **2017 Workshop #4** – Duncan L. - *(In Discussion)* Recovering Mentally and Physically: Yoga and the 12 Steps

Ad-Hoc Committee Reports and Discussions

Ad Hoc IG Inventory Committee:

Action Items for Questions 1&2: Regarding Group Purpose and Communication
Do we want to continue making some pamphlets?

- Pamphlet folding party
- Pick a "Meeting Out of the Hat"

Suggested Action Items for Questions 5: Regarding IG Reps and their job description.

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Thank you Paul C. for stepping up and helping the New IG Rep!

- Intergroup Representative New Comer Packet Including:
 - A. Phone List
 - B. By-Laws
 - C. Schedule
 - D. IG Flier

The packets are done and should hopefully be here next month.

Ad Hoc Website Committee:

Does the group want to make this a Standing Committee?

This Committee's goal is the following:

1. Talk with H&I, General Service, and NAPYPAA about the content they would like on their pages.
2. *Discuss the steps to switch over the Website. Action Items?*
 1. Evaluate the Content. **(IP)**
3. *Discuss what IG should be putting on the Website.*
 1. What is the purpose of the site?
 2. Evaluate the Home Page, what's most important?
 3. Flier, Newsletter, Announcements. Where will these go?
4. Define Webeditor responsibilities. Action Items?
5. IG Data Storage
 - A. Where can we store the Pass it On, By Laws, Bank Info, Fliers, Alcathon and Anniversary Party Info?

Next Meeting Date: TBA

Ad Hoc Workshop Committee:

The purpose of the Workshop Committee is to define what is the scope of IG Workshops. Here are some questions brought up by the group.

1. Where do we start with a workshop?
2. What are the steps for a workshop?
3. What qualifies as a workshop?
4. What is the purpose of a workshop?

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5. Does Intergroup create list for workshop topics?
6. How have other groups defined workshops?
7. See http://www.aa.org/assets/en_US/smf-112_en.pdf for a suggested format from GSO.

David H., Roy B., Donna, Eliseo, Katherine volunteer to be on the ad hoc committee.

Old Business- motions made and discussed in new business become old business and voting occurs.

- I. Motion to change printing in by laws to: Newsletters and schedules are to be published quarterly.

Motion passes: 13 yeas, 0 nays, and 2 abstentions - Brian to update by-laws

New Business- action item, a motion is made, clarification and discussion follows. Please email new business items to chair@aanapa.org by the Wednesday prior to the Intergroup Meeting. New Business items need to be written down prior to making a motion so the group can clearly understand the motion.

Discussion Items- *general discussion about your group or simply what's on your mind,*

- I. Bringing Back the Communications Committee: Committee designed to communicate more effectively with the valley. Some kind of oversight committee is not a bad idea. Maybe create an Emergency Communications Committee who would already be in place if there was another emergency like a fire or earthquake. We need to come up with a purpose statement for the committee.

B. [aa.org](http://www.aa.org) go to the footer and click on literature and find out information on already existing information on emergency situations. More discussion on the communications committee after researching the General Service guidelines. Decide.

II. General Service and IG combining funds and resources to share a storage facility. Are we interested in this?

- *We need a direct quote so that we can take it back to our groups to get a decision. Michael will get direct quotes from all sizes. How would we divide it up? Michael to return with information next IG meeting.*

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Take Back To Your Groups

- Intergroup elections will be held on Saturday, November 11th at the regular IG Meeting. The following positions are open: Chair, Secretary, Hotline, Web-editor, Meeting Schedule, Newsletter, Delegate-at-Large and Birthday Meeting. Please announce these open positions at your meetings. Commitment begins January 1 and lasts 2 years and has a 2 year sobriety suggestion.
- Please come and join our Ad Hoc Workshop Committee to help us define workshops in the Valley. Meeting TBA. If you need more information contact chair@aanapa.org
- Xmas Alcathon has been filled
- Anniversary Party has been filled
- NAPYPAA meets at NRRC on 1st and 3rd Sunday of the month at 5:30
- Contact Dawn on the contact us drop down on website for meeting changes. Email meetings@aanapa.org for schedule changes.
- Please let treasurers of groups know that their H&I distributions need to be sent to H&I and not to IG. Only IG disbursements go to IG
- **New Meeting! Lake Berryessa 6pm and 1pm, Tuesdays, Faith and Unity at the Lake, at Community Church of Lake Berryessa, 6008 Steele Canyon Rd.**
- **Intergroup Elections will be held in November on 11/11. Chair, Secretary, Birthday Mtg chair, Schedules are some of the positions available.**
- **General Service Announcements: Aging in Sobriety workshop Oct 21 St. Luke Lutheran Church, Santa Rosa from 1 to 4 @ 905 Mendocino Ave., PRASA March 2-4, Nugget Casino in Sparks NV see Michael for registration, Unity Day chair person job opening, Fall Assembly in Petaluma on Sat Nov. 4 @ Petaluma Veterans Building.**
- **Do we want a standing website committee, it seems that the website is more than one person can handle. The editing is one job, the other job that needs to be filled in the construction of the website, adding pages, dealing with hosting, etc.**

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- We are looking at sharing a storage space with General Service. We will be bringing you more information next month.

Closing Statement

The Responsibility Statement:

I am Responsible. When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible.