10:00 AM	Opening, page 1
10:15 AM	Monthly Tradition Reading & Discussion, page 1
10:20 AM	Housekeeping Motions & 7 th Tradition, <i>page 1</i>
10:40 AM	Officer Reports, page 2-8
10:45 AM	Liaison Reports, <i>page 8</i>
10:55 AM	Committee & Event Reports, page 8
11:00AM	10 min Break
11:10 AM	Old Business, page 9-10
11:20 AM	New Business, page 11
11:30 AM	Discussion Items page 11
11:40 AM	Review Items under 'Take Back to Your Groups', page 12
12:00 PM	Closing Statement, page 12

Opening

- Moment of Silence & Serenity Prayer
- New Intergroup Reps: Duncan, Carole, Paul, Patrick, Charlotte, Shannon, Cheryl
- Introductions and your position: Officers: Brian, Caroline, Chris, Roy, Barbara, Donna, Michael Reps: Linda, Larry, David, Byron, Chris, Shane, David
- · Visitors None
- · Sobriety Birthdays None
- Last month's minutes (Yellow Copy) & Agenda On The Table (White Copy)
- Minutes are approved unless there are any objections This Month: Brian is working
 with Jenna to get the minutes out a week after the monthly business meeting. Will try
 to email the agenda prior to the meeting. Meeting minutes are also posted on the IG
 website. December minutes passed with no objections.
- Pass the sign-in sheet

Monthly Tradition Reading & Discussion

• Tradition 1 Donna R.- Each member of Alcoholics Anonymous is but a small part of a great whole. A.A. must continue to live or most of us will surely die. Hence our common welfare comes first. But individual welfare follows close afterward.

7th Tradition

• We have no dues or fees in A.A. We are entirely self-supporting, declining outside contributions. This self-support includes our rent for this room, the coffee and refreshments, and contributions to our Intergroup, District, Area and GSO in New York.

Housekeeping Motions- These are procedural motions and pass with no objections.

If the motion does not pass it will move to new business.

Officer Reports

Chair - Brian T. chair@aanapa.org Good morning! I want to thank the officers for distributing their reports and gathering the information. On the table are some copies of the By-Laws and Robert's Rules of Order, please review as needed. As a team we need to get the word out to the Valley about our open commitments. Please let your groups know about the Literature, Web-editor and Delegate at Large Positions.

Alternate Chair - David H. altchair@aanapa.org - No report.

Treasurer - Donna R. treasurer@aanapa.org Attached is the January Treasurers report.

Check Register			STARTING BALANCE		\$ 9,124.99
DATE	CKF	Pay to the order of:	Purpose:	Debits	Credits
12/10/2016	W1 00	Charyl G.	website hosting	\$ 110,70	0.000
12/10/16		Brian T.	IG printing	\$ 53.24	_
12/10/16		David H.	IG snacks	\$ 16.56	
12/10/16		Cathy F.	N.Y. Alcathon	\$ 650.00	
12/26/16		1st United Methodist	Thanksgiving Alcathon Rent 2		
12/26/16		Cheryl G.	Wroste	\$ 93.87	
12/26/16		Crownalk Church	IG meeting Rent	\$ 120.00	
12/29/16		Napa Valley Publish.	AA hotline as 6 mos.	\$ 1,308.72	
12/29/16		Freedom Voice	Hotline	\$ 65.05	
12/29/16	deposit				\$ 2,611.02
				\$ 2,618.14	
			Ending Balance		\$ 9,117.87
GROUP CONTRIBUTIONS 2016	Dec				
Serenity On Saturday	\$ 100.86				
Talking Stick	\$ 72.80				
Thursday Grapevine Meeting	\$ 225.00				
Up Valley Step Sisters	\$ 50.00				
Total	\$ 448.66				

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Secretary - Jenna B. secretary@aanapa.org

Literature Chair - OPEN POSITION Term ends Dec. 2018 - literature@aanapa.org

In December 2016 there was \$423.95 in literature sales. We had an awesome year in supplying \$4,602.25 of literature to the Napa Valley groups in 2016. Literature order forms along with pricing are available online at www.aanapa.org. My Literature position term has come to an end as of 12/31/2016 and ordering. I will get together with the newly elected literature chair to go over anything they need to know about the hand off.

This position needs to be filled ASAP to keep our groups in literature supplies. Stock of literature is low and needs to be ordered soon since it takes approximately 2 weeks to receive from AAWS. Thank you for letting me be of service!

Bryan H. Former IG Literature Chair

Literature Sales 2016	Oct	Nov	Dec	Total
Beginners Meeting	\$195.00			
Day at a Time	\$83.15			
Hut Group			\$95.00	
Intergroup		\$27.00		
Keep Coming Back			\$224.95	
No Ma'am	\$91.40			
Saturday Night Speaker	\$47.15		\$104.00	
Serenity On Saturday		\$30.75		
Thank God it's Monday-Sunday	\$101.50			
Misc.		\$75.20		
Total	\$518.20	\$132.95	\$423.95	\$1,075.10
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\$4,602.25	\$423.95	\$132.95	\$518.20	\$507.60	\$710.05	\$270.30	\$506.90	\$217.50	\$403.15	\$223.60	\$448.40	\$239.65	Total
\$1,008.60		\$75.20		\$27.60	\$202.25		\$248.70	\$9.50		\$141.70	\$189.90	\$113.75	Misc.
\$47.05						\$18.55				\$28.50			Wheel of Sobriety
\$20.50				\$20.50									Wed. Living Saber
\$55.20							\$55.20						Thurs Night Women's New Life
\$485.90			\$101.50				\$103.00	\$111.00			\$139.50	\$30.90	Thank God it's Monday-Sunday
\$77.25					\$77.25								Sunnyside Serenty
\$56.55					\$56.55								Sunday Night Big Book Study
\$158.25					\$107.00	\$51.25							Sunday Night Cottage
\$77.00					\$77.00								Silverado Book Study
\$110.50		\$30.75				\$51.25			\$28.50				Serenity On Saturday
\$292.65	\$104.00		\$47.15	\$28.50	\$40.00			\$54.00			\$19.00		Saturday Night Speaker
\$91.40			\$91.40										No Mylam
\$47.50				\$47.50									Keep It Simple Sister
\$398.10	\$224.95								\$173.15				Keep Coming Back
\$81.25		\$27.00				\$54.25							Intergraph
\$930.40	\$95.00			\$290.50		\$95.00			\$201.50	\$53.40	\$100.00	\$95.00	Hut Group
\$83.15			\$83.15										Day at a Time
\$150.00					\$150.00								Chosen Ones
\$93.00				\$93.00									Calistoga Gliders
\$100.00							\$100.00						Birthday Meeting
\$195.00			\$195.00										Beginners Meeting
\$43.00								\$43.00					As Bill Sees It On Sundays
Total	000	1000	CCI	1000	Remo			- Contract	ł	į			

Hotline Chair – Brian C. hotline@aanapa.org This is a report for the AA hotline for the dates of 12/11/16-1/11/17:

There were a total of 70 calls to the hotline this month.

There were 16 calls to the women's ext. #10

There were 17 calls to the men's ext. #11

There were 15 calls to find out meeting times

There were 23 calls that were sent straight to voicemail. Ext.#19

Everything seems to be working well. I have recruited one new woman to the 12 step call list.

Web Editor – OPEN POSITION Term ends Dec. 2017 webeditor@aanapa.org

Meeting Schedule Chair – Dawn R. meetings@aanapa.org

Greetings Everyone. The meeting schedules mailbox is not working very well so I'm sending the report and pdf using my home e-mail. There is as far as I know only one meeting change that wasn't already reflected in the last schedule that I sent out to Cheryl on November 15, 2016. Cheryl keeps telling me about the Tuesday Morning Women's meeting being shortened to 1 hour; I'm aware of that and the last schedule I sent to Cheryl shows the meeting time as 10:00 - 11:00 am which is the correct time. The change to the current schedule is listed below:

Winter 2016 schedules are printed and available to take today. Please take to meetings without Intergroup Reps. Please contact Dawn with meeting changes. Name, day and time and whatever other changes need to be made.

Newsletter Chair – Chris S. newsletter@aanapa.org

Next newsletter will be available at the February business meeting. Topics will be Alcathon updates from last month, commentary of benefits of Intergroup to the fellowship. Would also like to include topics of what Intergroup is and to get people excited about service. Chris is asking for article submissions. Please submit to: newsletter@napaaa.org.

Delegate at Large - OPEN POSITION Term ends Dec. 2017 delegate@aanapa.org

Birthday Meeting Chair - Roy B & Paul M. birthday@aanapa.org

The birthday meeting is going well. We had the largest attendance last month and were firing on all cylinders. Everyone holding a service position helps with all aspects of the meeting.

During the meeting we had a massive sewer backup which took a few hours to clean. Darlene came down and the emergency plumbers arrived. Dan B., Larry P, and I cleaned until we had to burn our clothing. This incident only takes place when we hold the birthday meeting. We need to make a flyer for the door, give an announcement about what is acceptable to put in the toilets and potentially have a bathroom monitor. The church had considerable costs for bringing out a plumber in the middle of the night-Is it possible to reimburse the church? I think we ought to help, as this has happened a few times and the last birthday meeting was the worst.

Discussion: \$285.00 to get the plumbing working. Roy would like to see if Intergroup can reimburse the church.

Thank you, Paul M.

Liaison/Committee Reports

Ad Hoc Committee: Catherine, Dawn R, and Byron are working together to submit a condensed version of the Intergroup Inventory. Dawn did a quick summary of the responses to the questions. They will be meeting to look at the summary to see where they can improve and bringing to the business meeting. Byron's suggestion on how to proceed. The inventory is pretty lengthy. Byron, Dawn and Brian will meet today after the meeting to discuss the possibility of blocking out time at the monthly Intergroup business meeting to discuss one question each month.

Liaison to General Service – Michael.

The District business meeting is the first Saturday of the month. Passed 2017 budget.

DCM 02 position is open. Agenda topics are coming up. GSRs will be announcing at meetings. Interdistrict Workshop is scheduled for January 28th in Middletown. Good workshop with good topics. Registration starts 10:30 AM. Please contact Michael for venue and directions.

Liaison to H & I - John Curnut

H&I welcomes anyone to join us at our monthly business meeting 6:45 pm on the first Friday of the month at the Sea Scout Building. Learn about the workings of H&I and how to get involved. Did you know that there are facilities that you can attend without filling out clearance paperwork, make a commitment or even share? Currently Area 51 brings 26 meetings a week and literature to the Women's Jail, Men's Jail, Men's Jail Spanish, California Medical Facility, Crestwood Behavior Center Vallejo, Crestwood Behavior Center Angwin, McAlister, Napa South Shelter, Napa State Hospital Spanish, Napa State Hospital English, Queen of the Valley Hospital, SHAMIA house and Vallejo Detox. You can learn more about H&I by going to http://www.handinorcal.org or by contacting Michelle at https://www.handinorcal.org or by contacting Michelle at handinapa@aol.com

H & I Open Positions -

Intergroup Liaison – Open Position Napa State Hospital – Volunteer needed Friday AM South Napa Shelter – Secretaries needed 3rd Sat PM. Coordinator needed Napa Jail – Men Women needed.

Napa County Jail Update- Note: the situation is still fluid...

Five Women are now cleared and are going into the Jail weekly on Thursdays
Three Men are now cleared and will be going into the Jail soon
Two Spanish Men are now cleared and will be going into the Jail soon.
Please ask your group to create an H&I Liaison service position and have them come to
the H&I Business Meeting. Every night there is an opportunity to shadow and observe
an H&I meeting in action.

Next meeting Friday, February 3rd 2017

Liaison to NAPYPAA - No report

Financial Oversight Committee – No report

Event Report

2017 Anniversary Party – Saturday October 28th *OPEN POSITION*Everyone passes the motion to lock in a venue for the anniversary party. Catherine volunteered to secure location for anniversary party next year.

Alcathons – Chair Position Open – (2 year sobriety requirement)

• 2016 Christmas Alcathon- Working on a report. Will bring excess funds to Inter-

group.

- 2016 New Year's Alcathon- Brian will attach the report to the meeting minutes.
- 2017 Thanksgiving Alcathon- OPEN
- 2017 Christmas Alcathon- OPEN
- 2017 New Year's Alcathon-OPEN

Workshops -

- 2017 Workshop #1 OPEN
- 2017 Workshop #2 OPEN
- 2017 Workshop #3 *OPEN*
- 2017 Workshop #4 OPEN
- Education in Service. Budget is @125.00 per workshop. Suggested topics: Sponsorship, Fun in Sobriety, Treasurer etc.

<u>Old Business</u> motions made and discussed in new business become old business and voting occurs.

I. Officer Elections:

- Bi-laws are here and have job descriptions and requirements for each vacant position.
- Brian read the responsibilities of officer commitments. Spoke to the 3rd Legacy procedure and "Are you available" and what that means. Do you have the time and energy?
- All officer positions are 2 year commitments, however the open positions available are fulfilling positions that were vacated prior to completion.

A. Literature Chairperson

OPEN POSITION Two year commitment

- Principal point of contact for meeting representatives to arrange for purchase of AA-approved materials.
- The Literature Chairperson prepares and orders materials from the GSO and arranges for storage and distribution of those materials.
- Retains meetings' order forms for 36 months.
- Maintains literature inventory record monthly.
 - ➤ Brian went around the room and asked "Are you available?". All were either not available or not eligible.
 - > Brian would like to form a committee and start discussions on how as a body Intergroup can fill the positions.
 - Brian asked reps to announce to groups a committee is being formed and need volunteers.

Discussion: Shane would like to help on the committee. Roy will help Shane.

B. Web Editor

OPEN POSITION One year commitment, term ends Dec. 2017

- Administers website, www.aanapa.org.
- > Keeps an archive of previous Intergroup flyers and documents.
- > Assists Officers of Intergroup with the setup of their email accounts.
- > Went around the room. Duncan is available but does not meet the sobriety and Intergroup requirements.

Motion: Roy made a motion to waive Duncan's sobriety requirement. Motion passed. Duncan was elected! Yay Duncan!

C. Delegate at Large Open Position

OPEN POSITION One year commitment, term ends Dec. 2017

- Serves as a roving representative for Intergroup visit meetings and share the goings on of the monthly Intergroup meeting.
- Attends the monthly Intergroup meeting and notes missing and absent Intergroup meetings to visit.
- When reporting at a meeting explains what the Delegate at Large is and what the responsibilities are.
- Reports back to Intergroup for the meetings that he/she has attended.
 - ➤ Brian went around the room and asked "Are you available?". Patrick volunteered. Yay Patrick!

II. The Amendment of Voting Eligibility.

Cheryl wrote in the following:

I move that in keeping with the Traditions and Concepts of AA World Services, that the officers of the Intergroup who have been elected to service positions by the Intergroup Reps, be given the delegated authority to match the service responsibility and be endowed with the Right of Participation in their Intergroup jobs, to vote, in keeping with that Right of Participation outlined in Concept IV of the AA World Services Service Manual, literature piece BM-31 online at aa.org, for they cannot be expected to function without that Right of Participation, including the vote. Short form of the motion: "that officers should also vote"

Existing Voting:

VOTING

- The Intergroup representatives present at any regular or special meeting shall constitute a quorum.
- Each meeting shall have one (1) vote at all Intergroup meetings.
- Each meeting's vote shall be cast by its representative (or alternate in the absence of the representative).
- Intergroup representatives shall each have one (1) vote. If an Intergroup representative represents more than one meeting at any given Intergroup meeting, the Intergroup representative shall still only have one (1) vote.
- If an officer, liaison, committee chairperson, or event chairperson is also an active Intergroup representative then they may have one (1) vote. Conversely, if an officer, liaison, committee chairperson, or event chairperson does not represent a meeting as the Intergroup representative, they may not vote

Proposed Voting: Changes are in **Bold**

VOTING

- The Intergroup representatives present at any regular or special meeting shall constitute a quorum.
- Each meeting shall have one (1) vote at all Intergroup meetings.
- Each meeting's vote shall be cast by its representative (or alternate in the absence of the representative).
- Intergroup representatives shall each have one (1) vote. If an Intergroup representative represents more than one meeting at any given Intergroup meeting, the Intergroup representative shall still only have one (1) vote.
- All Intergroup Officers are allowed (1) vote.
- If an, liaison, committee chairperson, or event chairperson is also an active Intergroup representative then they may have one (1) vote. Conversely, liaison, committee chairperson, or event chairperson does not represent a meeting as the Intergroup representative, they may not vote.

Discussion: After much discussion and sharing group's consciences of the pros and cons of allowing officers to vote, there was not a clear conscience. Brian asked to take back to the groups again to discuss. This will be placed on next month's agenda.

New Business- action item, a motion is made, clarification and discussion follows.

Please email new business items to chair@aanapa.org by the Wednesday prior to the Intergroup Meeting. New Business items need to be written down prior to making a motion.

<u>Discussion Items-</u> general discussion about your group or simply what's on your mind.

- I. Reimburse the church for fixing the toilets after the Birthday meeting. Discussion: After much discussion it was passed to waive the \$200.00 limit and reimburse the church the full amount of \$285.00. It was also suggested to announce at the Birthday meeting to be considerate of the church bathrooms. The Birthday Chairs will assign positions to monitor bathrooms during the meeting.
- II. If we go over budget in workshops or other budgeted items?

Discussion: If this body approves funding for an activity, it is Intergroup's responsibility to make up for cost overruns if they go over only if there is excess money in the workshop budget.

III. Storage for literature is it an issue for people thinking of taking literature position. Moved to February business meeting.

Take Back To Your Groups

- Delegate at Large, Web Editor, and Literature are open please show up at the next Intergroup Meeting and volunteer!
- We will be putting a link on aanapa.org to view the entirety of the intergroup inventory.
 Please look over them and submit any comments and/or suggestions that you may have to inventoryaction@aanapa.org
- Hotline positions and 12-step call positions are needed, especially women.
 707-500-7001 (Hotline number)
- Newsletter@aanapa.org is where to submit any ideas, stories, etc. for newsletter.
- Greeter and setup/clean up is needed at the Birthday meeting. Set up begins at 5:30 and clean lasts between 30 45 minutes after the meeting ends.

- NAPYPAA meets at NRRC on 1st and 3rd Sunday of the month at 6pm.
- Please report meeting location changes on the website. There is a link at the bottom
 of the page that says "Report Meeting Changes Here". Please click on link and send
 email. reportmeetingchange@aanapa.org
- Looking for landscapes and pictures that don't include businesses or advertising for businesses. Email pics to granny@aanapa.org
- What would make someone want to be an Intergroup rep? Ask the meetings what their opinions as to why no one has Intergroup reps.

Humbly in Service, Caroline W.

Closing Statement

The Responsibility Statement:

I am Responsible. When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible.