

**Napa Valley Intergroup Meeting  
Meeting Minutes  
February 11, 2017**

<b>10:00 AM</b>	Opening, <i>page 1</i>
<b>10:15 AM</b>	Monthly Tradition Reading & Discussion, <i>page 1</i>
<b>10:20 AM</b>	Housekeeping Motions & 7 <sup>th</sup> Tradition, <i>page 1</i>
<b>10:40 AM</b>	Officer Reports, <i>page 2-6</i>
<b>10:45 AM</b>	Liaison Reports, <i>page 7</i>
<b>10:55 AM</b>	Committee & Event Reports, <i>page 8</i>
<b>11:00AM</b>	<b>10 min Break</b>
<b>11:10 AM</b>	Old Business, <i>page 8</i>
<b>11:20 AM</b>	New Business, <i>page 8</i>
<b>11:30 AM</b>	Discussion Items <i>page 9</i>
<b>11:40 AM</b>	Review Items under 'Take Back to Your Groups', <i>page 10</i>
<b>12:00 PM</b>	Closing Statement, <i>page 10</i>

**Opening**

- Moment of Silence & Serenity Prayer
- New Intergroup Reps:
- Introductions and your position:
- Sobriety Birthdays this month:  
*Charlotte: 24 years; Lynn 33 years*
- Last month's minutes (Yellow Copy) On the Table
- Minutes are approved unless there are any objections  
*Minutes pass no objections*
- Pass the sign-in sheet

**Monthly Tradition Reading & Discussion**

- Tradition 2 For our group purpose there is but one ultimate authority—a loving God as He may express Himself in our group conscience.  
*Duncan read*  
*David H agrees to read Tradition 3 next month*

**7<sup>th</sup> Tradition**

- We have no dues or fees in A.A. We are entirely self-supporting, declining outside contributions. This self-support includes our rent for this room, the coffee and refreshments, and contributions to our Intergroup, District, Area and GSO in New York.

**Housekeeping Motions-** These are procedural motions and pass with no objections. If the motion does not pass it will move to new business.

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**Officer Reports**

**Chair** – Brian T. [chair@aanapa.org](mailto:chair@aanapa.org) Good morning! I want to thank the officers for distributing their reports and gathering the information. On the table are some copies of the By-Laws and Robert's Rules of Order, please review as needed. As a team we need to get the word out to the Valley about our open commitments. Please let your groups know about the Literature Position. I want to welcome all the new trusted servant to our group. Please let me know how I can help with your position.

**Alternate Chair** – David H. [altchair@aanapa.org](mailto:altchair@aanapa.org)

**Treasurer** – Donna R. [treasurer@aanapa.org](mailto:treasurer@aanapa.org)

Intergroup has been receiving donations for H&I from groups in the Valley. Please send your donations to:  
Hospitals & Institutions  
P O Box 192490  
San Francisco, Ca. 94119-2490

Your group can find addition information on group disbursements at:  
[www.aanapa.org](http://www.aanapa.org).

Thank you,

Donna R.

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February 2017 Treasurer Report					
Check Register			STARTING BALANCE		\$9,117.87
Date	CK#	Pay to the Order of:	Purpose	Debits	Credits
1/10/17		debit State Board of Equalization	2016 sales tax	\$ 368.00	
1/10/17	2059	Napa Valley Register	Balance Forward	\$ 6.74	
1/14/17	2060	Brian T.	IG printing	\$ 54.73	
1/14/17	2061	Dawn R.	Schedules	\$ 202.98	
1/14/17	2062	David H.	Snacks IG mtg	\$ 19.98	
1/14/17	2063	Crosswalk Church	Plumbing repair reimbursemen	\$ 285.00	
1/14/17	2064	Crosswalk Church	Birthday mtg. rent Feb, Mar, A	\$ 300.00	
1/17/17			deposit		\$ 2,213.63
1/26/17		debit Freedom Voice	hotline	\$ 65.05	
1/17/17	2065	Donna R	Supplies	\$ 14.70	
1/27/17	2066	Cheryl G.	Website	\$ 24.98	
1/27/17			deposit		\$ 1,293.72
				Totals	\$ 1,342.16 \$ 3,507.35
				Ending Balance	\$ 11,283.06
GROUP CONTRIBUTIONS 2017			Jan		
Came to Believe			\$ 176.51		
Day at a Time			\$ 777.90		
Filmsy Reed Group			\$ 6.90		
Fri Night at the Queen			\$ 82.22		
Hut Group			\$ 700.00		
Intergroup			\$ 36.00		
Joe's Group			\$ 76.20		
Last Chance Meeting			\$ 115.00		
Sunnyside Serenity			\$ 120.00		
Sunset 2-Section C			\$ 17.00		
Thank God it's Monday-Sunday			\$ 316.72		
Thurs Night Participation			\$ 157.00		
<b>Total</b>			\$ 2,581.45		

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	2017												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
<b>INCOME</b>													
ALCATHONS & ANNIVERSARY PARTY	150.00												150.00
BIRTHDAY MEETING	223.57												223.57
GROUP CONTRIBUTIONS	2,591.45												2,591.45
TELEPHONE SALES													2,650.46
TOTAL	\$2,965.02												\$2,965.02
<b>EXPENSE</b>													
ALCATHONS													
ANNIVERSARY PARTY IN OCTOBER													
BIRTHDAY MTG													
Card membership	100.00	100.00	100.00	100.00									400.00
Supplies	31.96												31.96
Miscellaneous	256.00												256.00
<b>HOTLINE</b>													
Phone Voice	65.05	65.05											130.10
NV Pushin'ndis (Napa Register Ad)	225.46	218.12	218.12	218.12	218.12	218.12							1,316.06
<b>GROUP</b>													
Insurance	54.13												54.13
PO Box	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	120.00
Rent	14.70												14.70
Supplies													
<b>LITERATURE</b>													
Books & Pamphlets	202.88												202.88
Stickers	308.00												308.00
Slips Index													
<b>NEWSLETTER</b>													
<b>WEB SITE</b>													
Internet Services	24.98												24.98
Website Acc													
<b>WORKSHOPS</b>													
<b>OTHER</b>													
Prudent Reserve	\$1,342.96	\$393.17	\$328.12	\$328.12	\$228.12	\$228.12	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	2,000.00
<b>TOTAL</b>	\$1,342.96	\$393.17	\$328.12	\$328.12	\$228.12	\$228.12	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$4,663.51
<b>H&amp;I collected</b>	\$17.20												\$17.20

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**Secretary** - Jenna B. [secretary@aanapa.org](mailto:secretary@aanapa.org)  
None

**Literature Chair** – *OPEN POSITION Term ends Dec. 2018* - [literature@aanapa.org](mailto:literature@aanapa.org)

**Hotline Chair** – Brian C. [hotline@aanapa.org](mailto:hotline@aanapa.org)  
Less calls this month and people don't seem to be answering the phone as often as they should. Would like more volunteers. Get ahold of Brian on phone 707-339-3412 or email. 2 year requirement

**Web Editor** –Duncan L. [webeditor@aanapa.org](mailto:webeditor@aanapa.org)  
Met Cheryl to be trained on email and posting currently works. Looking at transferring to new website on 2.26.17. By the start of March we should have a new website with better ease of use.

**Meeting Schedule Chair** –Dawn R. [meetings@aanapa.org](mailto:meetings@aanapa.org)  
There are meeting schedules in the box. There will not be another printing until April. One meeting name change. Please report meeting changes at 707-815-5524 or email [reportmeetingchange@aanapa.org](mailto:reportmeetingchange@aanapa.org)

**Newsletter Chair** – Chris S. [newsletter@aanapa.org](mailto:newsletter@aanapa.org)  
No newsletter this month - will be delayed until next month. Will include many compiled notes from inventory on how to get more people involved in IG. Would like to include not just writing, but artwork as well - if there are any artistic AA members interested please email Chris. Writings are also still needed.

**Delegate at Large** – Patrick M. [delegate@aanapa.org](mailto:delegate@aanapa.org)  
Nothing to report at this time

**Birthday Meeting Chair** – Roy B & Paul M. [birthday@aanapa.org](mailto:birthday@aanapa.org)  
Great meeting as usual. Didn't plug up the sewer. Yay.

**Liaison/Committee Reports**

Ad Hoc Committee: Dawn R, Byron, Brian T. met to discuss the first two questions and are possible action items.

**1. What is the basic purpose of our group?** We went through the list of notes and boiled down the ideas. A continuous theme was more communication and how to pass along information to groups and the suffering alcoholic.

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**2. How effective are we in communicating with all our groups?**

**(a.) Do all A.A.'s know about Intergroup meetings and have the opportunity to attend?**

**(b.) Has enough effort been made to explain, to all groups, the value and purpose of an Intergroup Rep?**

**Some Action Items:**

- Create an Informational Pamphlet about Intergroup.
- Help the Delegate at Large. Go to all the Meetings in the Valley without an IG Rep. and pass out the Pamphlet.
- Post the Pamphlet on the Web Site and in the Newsletter.
- Have a Workshop about IG.

We are meeting again at Black Bear Diner on Sunday February 26th at 10:00am. If you are interested please come and join!

Pamphlet is attached to take backs, please see last page for example. If you have ideas and want to fill out pamphlet please email [chair@aanapa.org](mailto:chair@aanapa.org). Enter treasurer information into pamphlet so that we can see where the dollar in the basket goes

**Liaison to General Service** – Michael.

PRAASA is the 3rd and 4th of March in Sac.

**Liaison to H & I** - John Curnutt

H&I welcomes anyone to join us at our monthly business meeting 6:45 pm on the first Friday of the month at the Sea Scout Building. Learn about the workings of H&I and how to get involved. Did you know that there are facilities that you can attend without filling out clearance paperwork, make a commitment or even share? Currently Area 51 brings 26 meetings a week and literature to the Women's Jail, Men's Jail, Men's Jail Spanish, California Medical Facility, Crestwood Behavior Center Vallejo, Crestwood Behavior Center Angwin, McAlister, Napa South Shelter, Napa State Hospital Spanish, Napa State Hospital English, Queen of the Valley Hospital, SHAMIA house and Vallejo Detox. You can learn more about H&I by going to <http://www.handinorcal.org> or by contacting Michelle at [handinapa@aol.com](mailto:handinapa@aol.com)

**Open Positions**

Intergroup Liaison – Open Position

Napa State Hospital – Volunteer needed Friday AM

South Napa Shelter – Secretaries needed 3<sup>rd</sup> Sat PM 5<sup>th</sup> Tuesday PM. Coordinator needed

Napa Jail – Men English and Spanish & Women needed.

Napa County Jail Update- Note: the situation is still fluid...

Six women cleared and two pending are now cleared and are going into the Jail weekly on Thursdays

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Three Men are now cleared and will be going into the Jail soon  
Two Spanish Men are now cleared and will be going into the Jail soon.  
Please ask your group to create an H&I Liaison service position and have them come to the H&I Business Meeting. Every night there is an opportunity to shadow and observe an H&I meeting in action.  
Next meeting Friday, March 3<sup>rd</sup> 2017

Liaison to NAPYPAA –  
**None present**

Financial Oversight Committee –  
**Report coming in April**

**Event Report**

**2017 Anniversary Party** – Saturday October 28th *OPEN POSITION*  
Everyone passes the motion to lock in a venue for the anniversary party. Catherine volunteered to secure location for anniversary party next year.

**Alcathons** – Chair Position Open – (2 year sobriety requirement)

- **2016 Christmas Alcathon-** NAPYPA Working on a report. Will bring excess funds to Intergroup.
- **2016 New Year's Alcathon-**  
New Years Alcathon  
December 31st thru January 1st

NVIG Contribution-----\$650.00  
7th Tradition -----\$139.30

**EXPENSES**

Rental of Space -----\$200.00  
Copies of Flyers-----\$ 48.08  
Walmart -----\$220.68  
(Foods, Plates, Napkins, etc& Decorations)  
Safeway -----\$ 35.00  
(Pies & supplies)  
Dollar Tree -----\$ 15.87

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(Decorations)  
Coffee Cups, Coffee & Sugar/Creamer----\$ 40.00  
TOTAL EXPENSES-----\$559.63

MONIES LEFT OVER TO RETURN IG-----\$050.00

I am so grateful to be of Service in AA;

Sincerely,  
Catherine F.

- **2017 Thanksgiving Alcathon- OPEN**
- **2017 Christmas Alcathon- OPEN**
- **2017 New Year's Alcathon- Robin H. volunteered for Alcathon**

**Workshops -**

- **2017 Workshop #1 – OPEN**
- **2017 Workshop #2 – OPEN**
- **2017 Workshop #3 – OPEN**
- **2017 Workshop #4 – OPEN**

**Old Business-** motions made and discussed in new business become old business and voting occurs.

I. Officer Elections:

- Bi-laws are here and have job descriptions and requirements for each vacant position.
- Brian read the responsibilities of officer commitments. Spoke to the 3<sup>rd</sup> Legacy procedure and “Are you available” and what that means. Do you have the time and energy?
- All officer positions are 2 year commitments, however the open positions available are fulfilling positions that were vacated prior to completion.

A. Literature Chairperson

*OPEN POSITION Two year commitment*

- Principal point of contact for meeting representatives to arrange for purchase of AA-approved materials.
- The Literature Chairperson prepares and orders materials from the GSO and arranges for storage and distribution of those materials.
- Retains meetings' order forms for 36 months.
- Maintains literature inventory record monthly.



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Robin H has made herself available for the literature position. Thank you Robin!  
707-738-3302 for literature

II. The Amendment of Voting Eligibility.

Cheryl wrote in the following:

I move that in keeping with the Traditions and Concepts of AA World Services, that the officers of the Intergroup who have been elected to service positions by the Intergroup Reps, be given the delegated authority to match the service responsibility and be endowed with the Right of Participation in their Intergroup jobs, to vote, in keeping with that Right of Participation outlined in Concept IV of the AA World Services Service Manual, literature piece BM-31 online at aa.org, for they cannot be expected to function without that Right of Participation, including the vote. Short form of the motion: "that officers should also vote"

*Existing Voting:*

VOTING

- The Intergroup representatives present at any regular or special meeting shall constitute a quorum.
- Each meeting shall have one (1) vote at all Intergroup meetings.
- Each meeting's vote shall be cast by its representative (or alternate in the absence of the representative).
- Intergroup representatives shall each have one (1) vote. If an Intergroup representative represents more than one meeting at any given Intergroup meeting, the Intergroup representative shall still only have one (1) vote.
- If an officer, liaison, committee chairperson, or event chairperson is also an active Intergroup representative then they may have one (1) vote. Conversely, if an officer, liaison, committee chairperson, or event chairperson does not represent a meeting as the Intergroup representative, they may not vote

*Proposed Voting: Changes are in Bold*

VOTING

- The Intergroup representatives present at any regular or special meeting shall constitute a quorum.
- Each meeting shall have one (1) vote at all Intergroup meetings.

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- Each meeting's vote shall be cast by its representative (or alternate in the absence of the representative).
- Intergroup representatives shall each have one (1) vote. If an Intergroup representative represents more than one meeting at any given Intergroup meeting, the Intergroup representative shall still only have one (1) vote.
- **All Intergroup Officers are allowed (1) vote.**
- **If an, liaison, committee chairperson, or event chairperson is also an active Intergroup representative then they may have one (1) vote. Conversely, liaison, committee chairperson, or event chairperson does not represent a meeting as the Intergroup representative, they may not vote.**

Minority opinion is that we should keep the bi-laws in tact and perform our service positions without voting.

Motion to allow IG officers to vote passes 10 in favor and 4 abstentions, none opposed. Brian will update bi-laws

**New Business-** action item, a motion is made, clarification and discussion follows. Please email new business items to [chair@aanapa.org](mailto:chair@aanapa.org) by the Wednesday prior to the Intergroup Meeting. New Business items need to be written down prior to making a motion.

**Discussion Items-** *general discussion about your group or simply what's on your mind.*

- I. Storage for literature is it an issue for people thinking of taking literature position. Moved to February business meeting.

Consensus says that we do not need to discuss this due to the fact that the position is filled.

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**Take Back To Your Groups**

- Literature are open please show up at the next Intergroup Meeting and volunteer!
- Hotline positions and 12-step call positions are needed, especially women.  
707-500-7001 (Hotline number)
- [Newsletter@aanapa.org](mailto:Newsletter@aanapa.org) is where to submit any ideas, stories, etc. for newsletter.  
Would like to include not just writing, but artwork as well - if there are any artistic AA members interested please email Chris. Writings are also still needed.
- Thanksgiving and Xmas Alcahons are open
- Anniversary Party is open and we have a date of Oct. 28, 2017
- All workshops open
- Setup/clean up is needed at the Birthday meeting. Set up begins at 5:30 and clean lasts between 30 - 45 minutes after the meeting ends.
- NAPYPAA meets at NRRC on 1<sup>st</sup> and 3<sup>rd</sup> Sunday of the month at 6pm.
- Please report meeting location changes on the website. There is a link at the bottom of the page that says "Report Meeting Changes Here". Please click on link and send email. [reportmeetingchange@aanapa.org](mailto:reportmeetingchange@aanapa.org)
- Tentatively 2.26.17 is the day that our new website going live. It will be a revamp of a our site and we will be building up to the intricacy that it used to be.
- Please let treasurers of groups know that their H&I distributions need to be sent to H&I and not to IG. Only IG disbursements go to IG

**Closing Statement**

**The Responsibility Statement:**

*I am Responsible. When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible.*

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**INTERGROUP  
BEING OF SERVICE**



Alcoholics Anonymous  
**Napa Valley**

**BIRTHDAY MEETING**

**MEETING SCHEDULE**

**LITERATURE**

**WEBSITE**

**HOTLINE**

**ANNIVERSARY PARTY**

**ALCATHONS**  
-THANKSGIVING  
-CHRISMAS  
-NEW YEARS

**NEWS LETTER**

**WORKSHOPS**

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(Schedule Revised 02/11/2017)