

Napa Valley Intergroup Agenda December 13th, 2017

10:00 AM	Opening, <i>page 1</i>
10:15 AM	Monthly Tradition Reading & Discussion, <i>page 1</i>
10:20 AM	Housekeeping Motions & 7 th Tradition, <i>page 1</i>
10:40 AM	Officer Reports, <i>page 2-4</i>
10:45 AM	Liaison Reports, <i>page 4</i>
10:55 AM	Committee & Event Reports, <i>page 4-8</i>
11:00AM	10 min Break
11:10 AM	Old Business, <i>page 9</i>
11:20 AM	New Business, <i>page 9</i>
11:30 AM	Discussion Items <i>page 9</i>
11:40 AM	Review Items under 'Take Back to Your Groups', <i>page 14</i>
12:00 PM	Closing Statement, <i>page 14</i>

Opening

- Moment of Silence & Serenity Prayer
- New Intergroup Reps/ New Comer Packets:
- Introductions and your position: Officers, Reps, Visitors
- Sobriety Birthdays This Month:
- Last month's minutes (Yellow Copy) & Agenda on the Table (White Copy)
- Minutes are approved unless there are any objections.
- Pass the sign-in sheet *Service Sponsor

Monthly Tradition Reading & Discussion

- **Tradition 11 David H.** And finally, we of Alcoholics Anonymous believe that the principle of anonymity has an immense spiritual significance. It reminds us that we are to place principles before personalities; that we are actually to practice a genuine humility. This to the end that our great blessings may never spoil us; that we shall forever live in thankful contemplation of Him who presides over us all.
Next Month's Reader:

7th Tradition

- We have no dues or fees in A.A. We are entirely self-supporting, declining outside contributions. This self-support includes our rent for this room, the coffee and refreshments, and contributions to our Intergroup, District, Area and GSO in New York.

Housekeeping Motions- These are procedural motions and pass with no objections. If the motion does not pass it will move to new business.

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Officer Reports

Chair – Brian T. chair@aanapa.org I want to thank this group for letting me be of service and keeping me sober. At the end of the day we are all alcoholics and this commitment helped me make new friends and get outside of me! Thank you to all the Officers for their hard work and hanging in there through the transitions.

Alternate Chair – David H. altchair@aanapa.org

Treasurer – Donna R. treasurer@aanapa.org This is the Treasurers Report for October 2017. Thank you for letting me be of service

Donna R.

December Treasurers Report

					STARTING BALANCE	\$11,625.02
DATE	CK #	PAY TO	PURPOSE		DEBIT	
11/11/2017	2107	Donna R	IG Printing	\$	5.61	
11/11/2017	2108	Brian T.	IG Printing	\$	45.58	
11/11/2017	2109	David H.	Donuts, etc.	\$	37.55	
11/11/2017	2110	Jenna B.	Thanksgiving Alcathon	\$	650.00	
11/14/2017			deposit			
11/18/2017	2111	NRRC	Storage	\$	100.00	
11/29/2017		deposit				
11/29/2017	debit	Freedom Voice hotline		\$	66.82	
				Total	\$	905.56
Ending Balance						\$11,625.02

GROUP CONTRIBUTIONS 2017		Nov
Chosen Ones	\$	105.00
Intergroup	\$	54.00
Open Book Meeting	\$	140.78
Sunnyside Serenity	\$	60.00
Tuesday Morning Womens	\$	25.00
Up Valley Step Sisters	\$	80.00
Total	\$	464.78

Please See the Full Yearly Report on Page 11

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Secretary - (Term ends Dec. 2017) Jenna B. secretary@aanapa.org

Literature Chair - Robin H. literature@aanapa.org

Hotline Chair – (Term ends Dec. 2017) Brian C. hotline@aanapa.org

Web Editor – (Term ends Dec. 2017) Duncan L. webeditor@aanapa.org

Meeting Schedule Chair – (Term ends Dec. 2017) Dawn R. meetings@aanapa.org

Newsletter Chair – (Term ends Dec. 2017) Cheryl G. newsletter@aanapa.org

Delegate at Large – (Term ends Dec. 2017) Paul N. delegate@aanapa.org

Birthday Meeting Chair – (Term ends Dec. 2017) Roy B & Paul M. birthday@aanapa.org Meeting well attended.

Liaison/Committee Reports

Liaison to General Service -

Liaison to H & I -

Liaison to NAPYPAA -

Proposed report to be submitted to Intergroup and General Service.

H&I welcomes anyone to join us at our monthly business meeting 6:45 pm on the first Friday of the month at the Sea Scout Building. Learn about the workings of H&I and how to get involved. Did you know that there are facilities that you can attend without filling out clearance paperwork, make a commitment or even share? Currently Area 51 brings 26 meetings a week and literature to the Women's Jail, Men's Jail, Men's Jail Spanish, California Medical Facility, Crestwood Behavior Center Vallejo, Crestwood Be-

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havior Center Angwin, Casa Vallejo, McAlister, Napa South Shelter, Napa State Hospital Spanish, Napa State Hospital English, Queen of the Valley Hospital, SHAMIA house and Vallejo Detox. You can learn more about H&I by going to <http://www.handinor-cal.org> or by contacting Michelle at handinapa@aol.com

Open Positions

Intergroup Liaison

South Napa Shelter –Coordinator needed

Bridging The Gap Liaison

Men's Jail – Volunteers needed

Women's Jail – Women Volunteers

We are still behind in our budget. It is important to let the groups know that we still need donations to the pink cans.

*Prop 57 allows inmates time off sentences if they attend to AA meetings. The result is an increase in attendance.

Please ask your group to create an H&I Liaison service position and have them come to the H&I Business Meeting. Every night there is an opportunity to shadow and observe an H&I meeting in action.

Next meeting Friday, January 5, 2017

Financial Oversight Committee – Eliseo R. and Erik S.

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Intergroup

Financial Oversight Committee

4th Quarter 2017 Report and 2018 Recommended Budget

I. Fourth Quarter Report

Year-to-Date Income: 98% of budgeted (\$18,986.92)

Year-to-Date Expense: 96% of budgeted (\$18,239.64)

The attached document includes the fourth quarter report for 2017. Overall, expenditures for 2017 are 4% under the projected amount for the year. The only unexpected expenditure in the first three quarters (\$285 in Misc. under Birthday Meeting) was for plumbing at the Crosswalk Church. While this expenditure was not part of the 2017 budget, lower than expected expenses for Alcathons and other line items appear to balance this out for the year to date. Expenses for copies continued to run higher than budgeted as a percentage, but the total dollar amount is not high.

Intergroup continues to project higher than anticipated income and lower than expected expenses for the year. In July, Intergroup disbursed the following amounts to draw down the reserve to the established prudent reserve level:

- District 11: \$1960.68
- Area 06: \$1960.69
- GSO NYC: \$435.70
- H&I: \$412.50

II. 2018 Recommended Budget

The attached spreadsheet includes the FOC recommended budget for 2018. The FOC is recommending a few modifications in assumptions for 2018, including:

Income:

- Decrease 7th tradition income expectations from Alcathons, Workshops, and Anniversary Party by \$500. Intergroup realized 20% of expected income for this category for 2017.
- Increase Group Contribution expectations by \$1000. 2017 group contributions are projected to exceed the budgeted amount by at least \$3000. The FOC feels a conservative increase in this category is warranted.
- Decrease literature sales expectations by \$400.

Expenses:

- Increase budget for Copies by \$100 to accommodate IG's desire to print additional materials.
- Add \$300 line item for storage unit
- Increase budget for literature purchases by \$300 to accommodate increased cost of books from GSO.
- Decrease Sales Tax projection for literature by \$50 to adjust for lower than expected sales in 2017.
- Remove \$400 line item for Newsletter.
- Remove \$110 line item for Mobile App.

Overall, this will increase expenses by \$140 for 2018 over 2017. The FOC also suggests that Intergroup consider the benefit and risks of moving the fiscal year for Intergroup from January – December to a July – June fiscal year. The primary rationale for this recommendation for discussion is that Intergroup incurs expenses and realizes greater income during the winter months due to the number of Alcathons and accounting for these in two different fiscal years is difficult. Likewise, disbursements typically happen in July. Moving the fiscal year from July – June would put these disbursements immediately after the yearly budgeting process.

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	2016 Budget	2017 Budget	2018 Budget
INCOME	Budgeted	Budgeted	Budgeted
7TH TRADITION:			
Incl. WORKSHOPS, ANNIV. PARTY			
and ALCATHONS	\$1,000.00	\$1,000.00	\$500.00
BIRTHDAY MEETING	\$1,400.00	\$1,700.00	\$ 1,700.00
GROUP CONTRIBUTIONS	\$12,600.00	\$11,000.00	\$ 12,000.00
LITERATURE SALES-8YR AVG	\$3,300.00	\$3,700.00	\$ 3,300.00
Prudent Reserve	\$2,000.00	\$2,000.00	\$ 2,000.00
TOTAL INCOME:	\$20,300.00	\$19,400.00	\$19,500.00
EXPENSE	Budgeted	Budgeted	Budgeted
ALCATHONS (3 @ \$650 each)	\$1,950.00	\$1,950.00	\$ 1,950.00
ANNIVERSARY PARTY	\$1,200.00	\$1,200.00	\$ 1,200.00
BIRTHDAY MTG			
Rent	\$55.00	\$1,200.00	\$ 1,200.00
Supplies (chips & coffee only)	\$1,200.00	\$1,000.00	\$ 1,000.00
Misc.	\$1,500.00	\$0.00	-
HOTLINE			
Freedom Voice	\$745.00	\$810.00	\$ 810.00
Napa Register daily ad	\$2,600.00	\$2,700.00	\$ 2,700.00
I-GROUP			
Copies	\$1,000.00	\$500.00	\$ 600.00
Insurance	\$460.00	\$480.00	\$ 480.00
PO Box	\$128.00	\$135.00	\$ 135.00
Rent - Crosswalk Church	\$120.00	\$120.00	\$ 120.00
Supplies	\$500.00	\$500.00	\$ 500.00
Storage	-	-	\$ 300.00
LITERATURE			
Books & Pamphlets	\$3,000.00	\$3,700.00	\$ 4,000.00
Schedules	\$800.00	\$1,000.00	\$ 1,000.00
Sales Tax	\$300.00	\$300.00	\$ 250.00
NEWSLETTER	\$400.00	\$400.00	\$ -
WEBSITE			
Network Solutions	\$400.00	\$400.00	\$ 400.00
Mobile App	\$110.00	\$110.00	\$ -
WORKSHOPS (4 @\$125 each)	\$400.00	\$500.00	\$ 500.00
Prudent Reserve	\$2,000.00	\$2,000.00	\$ 2,000.00
TOTAL EXPENSES:	\$18,868.00	\$19,005.00	\$19,145.00

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Event Report

2017 Anniversary Party – Paul J volunteered to host the Anniversary Party. (Report)

Alcathons – Chair Position Open – (2 year sobriety requirement)

Review ByLaws for these Events:

- **2017 Thanksgiving Alcathon-** Jenna B. Will be at the Seventh Day Adventist Church

Expenses				
Brian	\$232.30			
Jenna	\$226.76			
	\$459.06			
	\$232.30	Donation from Brian		
Total	\$426.76			
Income				
	\$650.00	Check from IG		
	\$426.76	Expenses		
	\$223.24	Coming back to IG		
	7th Tradition	H&I		
9am	\$ 20.00			
10am	\$ 17.00			
11am	\$ 31.00			
12pm	\$ 7.24			
1pm	\$ 8.00			
2pm	\$ 20.00			
3pm	\$ 13.06			
4pm	\$ 8.00			
5pm	\$ 9.00			
6pm	\$ 11.00			
7pm	\$ 16.00	\$ 5.29		
8pm	\$ 13.75	\$ 1.00		
9pm	\$ 20.00			
Total	\$194.05	\$ 6.29		

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- **2017 Christmas Alcathon-** Jennifer T. and Dennis from Monday thru Sunday group are having it at the Methodist Church
- **2017 New Year's Alcathon-** Robin H. Secured the Methodist church.

Workshops - Chair Position Open – (2 year sobriety requirement) Being suspended until further notice see discussion items:

- **2018 Workshop #1** –
- **2018 Workshop #2** –
- **2018 Workshop #3** –
- **2018 Workshop #4** –

Ad Hoc Website Committee:

Does the group want to make this a Standing Committee?

This Committee's goal is the following:

1. Talk with H&I, General Service, and NAPYPAA about the content they would like on their pages.
2. *Discuss the steps to switch over the Website. Action Items?*
 1. Evaluate the Content. **(IP)**
3. *Discuss what IG should be putting on the Website.*
 1. What is the purpose of the site?
 2. Evaluate the Home Page, what's most important?
 3. Flier, Newsletter, Announcements. Where will these go?
4. Define Webeditor responsibilities. Action Items?
5. IG Data Storage
 - A. Where can we store the Pass it On, By Laws, Bank Info, Fliers, Alcathon and Anniversary Party Info?

Next Meeting Date: TBA

Ad Hoc Workshop Committee:

The purpose of the Workshop Committee is to define what is the scope of IG Workshops. Here are some questions brought up by the group.

1. Where do we start with a workshop?
2. What are the steps for a workshop?
3. What qualifies as a workshop?
4. What is the purpose of a workshop?

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5. Does Intergroup creates list for workshop topics?
6. How have other groups defined workshops?
7. See http://www.aa.org/assets/en_US/smf-112_en.pdf for a suggested format from GSO.

David H., Roy B., Donna, Eliseo, Katherine volunteer to be on the ad hoc committee.

Old Business- motions made and discussed in new business become old business and voting occurs.

New Business- action item, a motion is made, clarification and discussion follows. Please email new business items to chair@aanapa.org by the Wednesday prior to the Intergroup Meeting. New Business items need to be written down prior to making a motion so the group can clearly understand the motion.

Discussion Items- *general discussion about your group or simply what's on your mind,*

- 1. General Service and IG combining funds and resources to share a storage facility. Are we interested in this?*
- We need a direct quote so that we can take it back to our groups to get a decision. Michael will get direct quotes from all sizes. How would we divide it up? Michael to return with information next IG meeting. This would cost about \$140 total and \$70 for IG.*

Do we need storage, how much storage, what is the cost

Brian got a quote from the NRRC \$25.00 Month to store our decorations for the different events.

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2017 CHRISTMAS ALCATRAZ

December 24th at 2:00 p.m. through December 25th at 8:00 p.m.

First United Methodist Church
625 Randolph Street
Napa, CA 94559

All Welcome!

*Come enjoy the
sober holiday
festivities!*

Food, Drinks and Christmas music!

**Set up/clean up elves, food, decorations,
meeting secretaries and support at the
meetings needed.**

Look for sign up sheets at your meeting.

Hosted by: Thank God It's M-S 5:30 Group
Contact Info:
Dennis 707-363-6827
or Tonya 707-580-1994



New Years Alcathon

LET'S BEGIN

2018

TOGETHER IN RECOVERY

Join us for **FELLOWSHIP, FOOD & FUN**

When: SUNDAY *DEC. 31ST* *at NOON*

until MONDAY *JANUARY 1ST* *at NOON*

Where: *United Methodist Church*

625 Randolph St. Napa

Meetings are every hour on the hour!!!!

Hosted by **K.I.S.S.**

Keep It Simple Sister Women's Group

For information contact

newyearsalcathon@aanapa.org

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Take Back To Your Groups

- NAPPYAA meets at NRRC on 1st and 3rd Sunday of the month at 5:30
- Contact Dawn on the contact us drop down on website for meeting changes. Email meetings@aanapa.org for schedule changes.
- Do we want a standing website committee, it seems that the website is more than one person can handle. The editing is one job, the other job that needs to be filled in the construction of the website, adding pages, dealing with hosting, etc.
- We are looking at sharing a storage space with General Service. We will be bringing you more information next month.

Closing Statement

The Responsibility Statement:

I am Responsible. When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible.

