

Napa Valley Intergroup Meeting Minutes November 9, 2019

10:00 AM Opening
10:15 AM Monthly Tradition Reading & Discussion
10:20 AM Housekeeping Motions & 7th Tradition
10:40 AM Officer Reports
10:45 AM Liaison Reports
10:55 AM Committee & Event Reports
11:00AM **10 min Break**
11:10 AM Old Business
11:20 AM New Business
11:30 AM Discussion Items
11:40 AM Review Items under 'Take Back to Your Groups'
12:00 PM Closing Statement

Opening

- Moment of Silence & Serenity Prayer
- New Intergroup Reps/ New Comer Packets: Introductions and your position: Officers, Reps,
- Sobriety Birthdays This Month:
- Last month's minutes (Yellow Copy) & Agenda on the Table (White Copy)
- Minutes are approved unless there are any objections.
- Pass the sign-in sheet *Service Sponsor

Monthly Tradition Reading & Discussion

This month's Reader: Leoda: Tradition 11 Our relations with the general public should be characterized by personal anonymity. We think A.A. ought to avoid sensational advertising. Our names and pictures as A.A. members ought not be broadcast, filmed, or publicly printed. Our public relations should be guided by the principle of attraction rather than promotion. There is never need to praise ourselves. We feel it better to let our friends recommend us.

Next Month's Reader:

7th Tradition

We have no dues or fees in A.A. We are entirely self-supporting, declining outside contributions. This self-support includes our rent for this room, the coffee and refreshments, and contributions to our Intergroup, District, Area and GSO in New York.

Housekeeping Motions- These are procedural motions and pass with no objections. If the motion does not pass it will move to new business.

Napa Valley Intergroup Meeting Minutes November 9, 2019

Officer Reports

Chair – Jenna B. – chair@aanapa.org: This position is up in January

Alternate Chair – Mark B – alternatechair@aanapa.org

Hotline Chair – Brian C. hotline@aanapa.org : Hotline is working well and no volunteers are needed at this time.

Secretary - Elaina S. secretary@aanapa.org:

Literature Chair – John K. literature@aanapa.org

Literature-Napa Intergroup November 9, 2019

TGIM-S 5:30	10-BB h/c, 2-DR, 6-LS, pamphlets ck 127	\$145.50
Hut Group	10-BB, h/c pd ck 1604	\$95.00
Serenity on Saturday	pamphlets various	
Birthday Meeting	5-BB	n/c
Saturday 7 Men's Stag	2-BB h/c, 1-BB l/p	\$29.30
Anniversary Party	1-BB	n/c

I will be putting together an order this month. To avoid shipping costs, I am holding off until total is greater than \$500, so please let me know if your groups may want something.

I still have some literature racks available-both metal framework and one impressive oak-finished wooden.

The literature order form is available as shown below on our website...

<http://www.aanapa.org/service/resources/group-resources/literature>

Please use it to check prices and submit with any order.

In service,

John K
literature@aanapa.org
707-738-8738

Meeting Schedule Chair – Paul C. meetings@aanapa.org
New meeting schedule available. This position becomes available at the end of the year.

Napa Valley Intergroup Meeting Minutes November 9, 2019

Newsletter Chair – Catherine: newsletter@aanapa.org
Newsletter will be published next month. This position becomes available at the end of the year.

Delegate at Large – Robin delegate@aanapa.org
Available Position

Birthday Meeting Chair – Donna R & Frank F. birthdaymeeting@aanapa.org
Position becomes available at the end of the year

Here is the October birthday meeting report.

Our speaker Jessica had a great message last night. The meeting was well attended. The open positions for Intergroup were announced. Let's hope we see some new faces at the November meeting to fill those positions.

Thank you for letting me be of service.

Donna R

Income:

7th Tradition: \$154.62

H&I: 28.84

Total: \$173.46

Expenses:

Cake & supplies. \$119.62

Net Income: \$ 35.00 less H&I

Web Editor – Alston C. webeditor@aanapa.org:
Position becomes available at the end of the year

Treasurer – Seth T. treasurer@aanapa.org

NOVEMBER 2019 TREASURER REPORT						
					STARTING BALANCE	\$ 13,382.61
DATE	CK#	PAY TO	PURPOSE	DEBIT	CREDIT	
10/8/2019	2221	Paul Chamberlain	IG Schedules	\$ 226.28		
10/11/2019	debit	Staples	Intergroup copies	\$ 71.87		
10/12/2019	2222	Mark Beglin	Donuts, etc.	\$ 27.75		
10/12/2019	2223	Catherine Ferguson	Anniverisary Party	\$ 1,500.00		
10/12/2019	2224	Napypaa	New Years Alcathon	\$ 850.00		
10/12/2019	2225	Charlottle Tyran	Christmas Alcathon	\$ 850.00		
10/14/2019	debit	CNCA	FY19 Disbursement - Payee lost check			\$ 1,918.69
10/14/2019	debit	Umpqua Bank	Cancel check fee (CNCA lost check)	\$ 18.00		
10/15/2019	2227	CNCA	19 Disbursement (Check reissue minus cancel check fe	\$ 1,883.69		
10/15/2019		deposit				\$ 1,318.01
10/28/2019		deposit				\$ 1,916.71
10/30/2019	debit	Freedom Voice	Hotline - Oct '19	\$ 66.82		
				TOTAL	\$ 5,494.41	\$ 5,153.41
				Ending Balance		\$ 13,041.61

Napa Valley Intergroup Meeting Minutes November 9, 2019

Intergroup Budget, FY20														
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	2019-20 Budgeted
INCOME														
7TH TRADITION:														
Incl. Anniv. Party, Alcahons, & workshops*		\$ 200.00											\$ 200.00	\$ 1,000.00
BIRTHDAY MEETING	\$ 159.61	\$ 169.21	\$ 181.02	\$ 154.62									\$ 664.46	\$ 2,000.00
GROUP CONTRIBUTIONS	\$ 3,232.51	\$ 855.00	\$ 990.80	\$ 2,622.31									\$ 7,640.62	\$ 11,600.00
LITERATURE SALES		\$ 771.85	\$ 459.25										\$ 1,231.10	\$ 4,200.00
PRUDENT RESERVE													\$ 2,000.00	\$ 2,000.00
TOTAL	\$ 3,992.12	\$ 1,796.06	\$ 1,571.07	\$ 2,776.93	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,536.18	\$ 20,800.00
EXPENSE														
ALCAHONS (3 @ \$850 each)				\$ 1,700.00	\$ 850.00								\$ 2,550.00	\$ 2,550.00
ANNIVERSARY PARTY				\$ 1,500.00									\$ 1,500.00	\$ 1,500.00
BIRTHDAY MTG														
Rent	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00							\$ 600.00	\$ 1,200.00
Supplies	\$ 145.30	\$ 166.38	\$ 66.62	\$ 119.62									\$ 497.92	\$ 1,200.00
HOTLINE														
Freedom Voice	\$ 66.82	\$ 66.82	\$ 66.82	\$ 66.82									\$ 267.28	\$ 810.00
Napa Register daily ad	\$ 194.76	\$ 194.76	\$ 194.76	\$ 194.76	\$ 194.76	\$ 194.76							\$ 1,168.56	\$ 2,400.00
I-GROUP														
Copies	\$ 30.70	\$ 27.21	\$ 81.37	\$ 71.87									\$ 211.15	\$ 675.00
Insurance													\$ -	\$ 460.00
PO Box													\$ -	\$ 165.00
Rent - Crosswalk Church	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00							\$ 60.00	\$ 120.00
Supplies	\$ 27.75	\$ 39.71	\$ 25.16	\$ 27.75									\$ 120.37	\$ 500.00
Storage	\$ 300.00												\$ 300.00	\$ 300.00
Misc													\$ -	\$ 270.00
LITERATURE														
Books & Pamphlets		\$ 1,025.89											\$ 1,025.89	\$ 4,200.00
Schedules	\$ 226.28			\$ 226.28									\$ 452.56	\$ 1,000.00
Sales Tax													\$ -	\$ 300.00
NEWSLETTER	\$ 94.18		\$ 86.60										\$ 180.78	\$ 400.00
WEBSITE														
In Motion Hosting													\$ -	\$ 250.00
WORKSHOPS (4 @ \$125 each)													\$ -	\$ 500.00
PRUDENT RESERVE													\$ 2,000.00	\$ 2,000.00
TOTAL	\$ 1,195.79	\$ 1,630.77	\$ 631.33	\$ 4,017.10	\$ 1,154.76	\$ 304.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,934.51	\$ 20,800.00
H&I COLLECTED	\$ 33.53	\$ 45.68	\$ 40.00	\$ 40.43									\$ 159.64	
* Includes Group Donations to IG Events														
NON-BUDGETED INCOME														
2019 AA CAMPOUT	\$ 1,864.00	\$ 1,389.00	\$ 144.00	\$ 35.54									\$ 3,432.54	
NON-BUDGETED EXPENSES														
2019 AA CAMPOUT	\$ 1,662.06												\$ 1,662.06	

Napa Valley Intergroup Meeting Minutes November 9, 2019

GRP CONTRIBUTIONS - FY20	OCT
Came to Believe	\$ 55.69
Fri Night at the Queen	\$ 59.07
Hut Group	\$ 1,465.00
Intergroup	\$ 19.00
Joe's Group	\$ 82.44
Keep Coming Back	\$ 57.17
Saturday Seven Men's Stag	\$ 142.74
Sunset 1-Yountville	\$ 54.60
Thank God it's Monday-Sunday	\$ 651.06
Individual's Contributions	\$ 35.54
Total	\$ 2,622.31

GRP CONTRIBUTIONS TO IG EVENTS - FY20	OCT
Total	\$ -

Disbursement Calculation Change Proposal

Current Process

Annual Income Received (July to June) – Annual Expenses Paid (July to June) =
Available for Disbursement

Proposed Process

Checking Account Balance (ending June 30) – Prudent Reserve =
Available for Disbursement

Fiscal Calendar

July 1 to June 30

Disbursements Timing

July 1

**Napa Valley Intergroup Meeting Minutes
November 9, 2019**

Prudent Reserve Change Proposals

	Current Reserve	Option #1	Option #2	Option #3	Option #4***
# of months covered	2	2	3	3	3
B-DAY MTG RENT	X	X	X	X	X
B-DAY SUPPLIES	X	X	X	X	X
HOTLINE	X	X	X	X	X
NAPA REGISTER AD	X	X	X	X	X
IG COPIES	X	X	X	X	X
IG INSURANCE*	X*	X*	X*	X*	X
PO BOX*	X*	X*	X*	X*	X
IG RENT	X	X	X	X	X
IG SUPPLIES	X	X	X	X	X
IG STORAGE UNIT*	X*	X*	X*	X*	X
BOOKS & PAMPHLETS	X	X	X	X	X
SCHEDULES	X	X	X	X	X
SALES TAX*	X*	X*	X*	X*	X
1 NEWSLETTER	X	X	X	X	X
WEBSITE*	X*	X*	X*	X*	X
3 ALCATHONS				X	X
ANNIVERSARY PARTY				X	X
WORKSHOP				X**	X
	\$2,000	\$3,350	\$4,350	\$8,500	\$4,500
X = expenses covered * = paid annually ** = one workshop *** = 12mo expenses prorated for 3 months (Prudent Reserve re-calculated every January for the following Fiscal year)					

Liaison/Committee Reports

Proposed report to be submitted to Intergroup.

H&I welcomes anyone to join us at our monthly business meeting 6:45 pm on the first Friday of the month at the Sea Scout Building. Learn about the workings of H&I and how to get involved. Did you know that there are facilities that you can attend without filling out clearance paperwork, make a commitment or even share? Currently Area 51 brings 26 meetings a week and literature to the Women's Jail, Men's Jail, Men's Jail Spanish, California Medical Facility, Crestwood Behavior Center Vallejo, Crestwood Behavior Center Angwin, National Vallejo, CenterPoint, Napa South Shelter, Napa State Hospital Spanish, Napa State Hospital English, Queen of the Valley Hospital, SHAMIA house and Vallejo Detox. You can learn more about H&I by going to <http://www.handinorcal.org> or by contacting Grady S contact info gradysibert@gmail.com 707-319-9094.

Napa Valley Intergroup Meeting Minutes

November 9, 2019

Queen of the Valley and Center Point Cooperation.

Michelle O. is a full time employee of Center Point Napa and will also work part-time as a liaison to the QVMC. With this new arrangement the hospital has a standing, two bed reservation at the Residential Treatment Center. (This is a good contractual arrangement. In the past, patients at the Queen (sometimes) would not get into McAllister's because there was no room for them that day.)

Open Positions

Crestwood Behavior Center Angwin Facility Coordinator

Intergroup Liaison

Online Contributions

Notice: New sticker on pink cans - Make credit card contributions online and get an immediate receipt: www.handinorcal.org/contribute

Please ask your group to create an H&I Liaison service position and have them come to the H&I Business Meeting. Every night there is an opportunity to shadow and observe an H&I meeting in action.

Next meeting Friday, December 6, 2019

Event Reports-

Saturday Morning Men's Stag has taken the Thanksgiving Alcathon which will happen at the Seventh Day Adventist Church (see attached flyer)

Susan K and Charlotte T are running the Christmas Alcathon

NAPYPAA has volunteered for the New Year's Alcathon

More information to come on those.

Old Business:

Discussion of prudent reserve options (see pp. 5-6).

A fourth option was added. Please discuss with your groups.

Question about how often distributions will be made. Distributions historically made at the end of the fiscal year.

IG member supports more frequent disbursement.

IG member supports limiting the prudent reserve options.

IG member agrees with limiting the prudent reserve options; doesn't want to take back to the group with more options. Would like to take a vote.

IG member would like to understand it so that she can make a thoughtful decision.

Napa Valley Intergroup Meeting Minutes November 9, 2019

IG member comments that prudent reserve should be the amount necessary to cover annual expenses. Would making more frequent disbursement negatively affect IG's ability to cover expenses?

Treasurer comments that semi disbursements would work better than quarterly (needs to look at with more in-depth analysis of numbers).

IG member wonders if frequency of disbursements and deciding the prudent reserve are different issues.

IG member comments that due to the unpredictability of IG donations, that IG changed to annual disbursement.

IG member wondering if we can change when disbursements are made

Treasurer comments that if we go down to \$4500 for prudent reserve, the bank account balance +/- several thousand.

IG agrees that Oct Minutes will show 4 different prudent reserve options. Secretary will send out 4 different prudent reserve options.

IG member wonders if there is time to take vote on Prudent reserve and chair position elections.

A vote is taken if we should table the vote on prudent reserve until December.

Yays: 11

Nays: 1

Abstain: 3

Vote on prudent reserve will be taken in December.

Discussion Item:

Discussion Item 1: Insurance for Groups

It has come to light that we do not need to incorporate in order to obtain insurance.

Incorporation is still an option, but does not need to happen in order to get the insurance policy. That being said, Angie S has done some research around quotes and sent me the following information about obtaining insurance.

We are working through this in the ad hoc committee.

Discussion Item 2: IG Incorporation into 501c3

Discussion Item: that Napa Intergroup incorporate into a 501C3 nonprofit status and apply for an umbrella insurance policy, allowing for individual AA groups to join and pay for their own insurance at a lower rate.

Background: Many Intergroups in California have incorporated and provide a blanket insurance policy for their groups, therefore lowering the rate each group has to pay for insurance. Each individual group pays their share of the insurance, as they are self-supporting. This alleviates problems when groups need to change location and must show proof of insurance.

Need: As the NRRC is closing and groups need to find new locations, churches are asking for proof of insurance. Individual insurance is expensive and price prohibitive for many groups. They are asking for Napa Intergroup's help on this.

Napa Valley Intergroup Meeting Minutes November 9, 2019

The following response was received from GSO in requesting “best practice” information regarding incorporation and insurance.

Discussion:

Letter from SOS supporting the incorporation of IG was read.

Letter from GSO office read

Anonymous letter from AA member read

- Incorporating and being able to offer insurance to local groups would reduce individual group expenses
- Incorporating would change the way IG functions; what this would look like is something that would need to be determined.
- What would be the process to incorporate into a Non-profit? Would we need to hire an attorney, etc?
- Before we take back to the groups for a group conscience, we need to have more information about this process
- Bill volunteers to do research about this process for next month’s meeting.
- Should an adhoc committee be created in order to facilitate this process?
- General service also researched this in the past and determined that it wasn’t a General Service function

Bryon: I make a motion to create an adhoc committee to investigate forming a 501c(3)

Mary S. : I second the motion

Discussion about motion: Adhoc should include looking at insurance costs; 501c(3) would need to be created before umbrella insurance is possible

Bryon: I amend motion, to include: “for the purposes of acquiring insurance for groups.”

Mary: I second the motion.

Vote: Unanimous approval to form Adhoc committee for 501c(3) / Insurance Policy

Lynn will join Adhoc committee.

Mary will join Adhoc committee.

Bill will join Adhoc committee.

Jenna will form the first Adhoc committee meeting.

Napa Valley Intergroup Meeting Minutes
November 9, 2019

Warm greetings from the General Service Office of Alcoholics Anonymous! My name is Doug, I am an alcoholic and a past GSO staff member helping out with the emails coming into the other staff assignments here. It is good to have this opportunity to be in touch.

The answer to your question regarding the ability of an Intergroup, central office or district incorporating as a non-profit is “yes” they can if that is their group conscience.

It is our experience, however, that no A.A. service entity such as a service office, area or district has offered liability coverage for any group. It has been shared with us that they don't because it would incur excess liability and expense for them, and would also run contrary to the spirit and the letter of Tradition 4 which assures functional autonomy for all levels of A.A. so long as they are not effecting other parts of A.A. Service entities have no oversight authority or responsibility for any other A.A. entity.

Thank you for writing. We hope this limited information is helpful.

In fellowship,

Doug Richardson

Rick Walker

Napa Valley Intergroup Meeting Minutes November 9, 2019

Another member has done some research regarding possible insurance quotes should we choose to incorporate:

AA Insurance Update

Fellow Trusted Servants: I collected this information as a member of a Group. I do not represent either District 11 General Service nor Napa Valley Intergroup. No commitment or contract has been established with any insurance entity.

Contacted Greater Insurance Company (does business as Recover Source):

- 1) Will provide an umbrella policy but only if two or more groups are directly associated with one another, such as having the same name
- 2) Must be at same location
- 3) If not associated, then each group must have separate policy
- 4) Cost: \$480/year

General Service Office was contacted by Angie S. to ask about umbrella policies for AA Groups:

- 1) GSO indicated that most Groups existing under an umbrella policy go through their respective Intergroups but there is evidence of Districts providing the service also
- 2) The GSO does not provide any insurance services

Contacted the East Bay Intergroup

- 1) I spoke to the Intergroup Business Manager, Sonia Charles
- 2) East Bay Intergroup does provide an umbrella policy for those groups that request it
- 3) East Bay Intergroup is a 501c3
- 4) The name of their insurance provider is Jay McDonnell Insurance, located in Carlsbad, CA. Telephone #: 760734-4406

Contacted Jay McDonnell Insurance:

- 1) Provides insurance for San Diego, San Francisco groups
- 2) Only provides insurance through Intergroups
- 3) The Intergroup must be a 501c3
- 4) Cost: depending on the number of groups requesting coverage, estimate a 50% reduction in costs.

Discussion Item 3: Anniversary Party/Alcathons

There have been people reaching out to help put on the Anniversary Party, but no one to lead. If no one steps up at this meeting should we cancel?

Anniversary party: Catherine volunteers to chair the Anniversary party on 10/26 6pm-10pm. Speaker meeting, pot luck, sobriety countdown, and music. Will try to secure Crosswalk.

Alcathons:

Napypaa would like to chair New Year's eve alcathon (Brian)

Charolette and Susan will chair Christmas alcathon

Thanksgiving alcathon Men's Stag Meeting will chair.

Napa Valley Intergroup Meeting Minutes November 9, 2019

Discussion Item 4:

Elections need for officer positions:

Web editor --BRIAN

Birthday Chairs -- MICHELLE

Meeting schedule -- DOUG

Delegate at Large -- KELSEY

IG Chair position -- ALSTON

Hotline Chair -- JANET

Newsletter chair -- KATHERINE

New Business-

Election of officers

Take Back to Your Groups

- Thanksgiving Alcathon is on 11/28/19 8am-9pm at Napa Community Seventh Day Adventist Church. Call John K. for for info and to volunteer (see flyer).
-
- The Beginner's Meeting is moving to Fridays @ 5:45pm at the Crosswalk Church beginning JAN 3rd 2020. (see flyer).
-
- The 4 annual IG sponsored workshop opportunities available beginning July 2019. If you are interested in hosting one, please attend Intergroup with your workshop proposal.
- Content for January Quarterly IG Newsletter is requested. If you have any contributions for the Napa AA Fellowship, please submit to: newsletter@aanapa.org
- Please send meeting changes to: meetingchange@aanapa.org
- Birthday Meeting--Next meeting is **Friday, November 29, 2019 7 at p.m.** at Crosswalk Church in the Worship Center. Please ask for volunteers for help with set up and clean up.
- Bridging the Gap is looking for volunteers. Email Angie: napabtg@gmail.com or call Janet S. 707-337-0554
- H&I welcomes anyone to join us at our monthly business meeting 6:45 pm on the first Friday of the month at the Sea Scout Building—**December 6, 2019**

Napa Valley Intergroup Meeting Minutes November 9, 2019

*--Crestwood Behavior Center Angwin Facility Coordinator – Open position
--South Shelter Facility Coordinator
--Many open positions please attend next business meeting to get involved*

- If you know of a meeting that is in need of a new location, the Seventh Day Adventist Church (located at 1105 G St) and Calvary Chapel (on Linda Vista) are allowing meetings to be held there.
- Please discuss various options for how to handle the issue of Prudent Reserve with your groups.
- If you have agenda items that you would like discussed at IG please email the chair at chair@aanapa.org

Closing Statement

The Responsibility Statement:

I am Responsible. When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible.