

Napa Valley Intergroup Minutes January 11, 2020

10:00 AM	Opening
10:15 AM	Monthly Tradition Reading & Discussion
10:20 AM	Housekeeping Motions & 7 th Tradition
10:40 AM	Officer Reports
10:45 AM	Liaison Reports
10:55 AM	Committee & Event Reports
11:00AM	10 min Break
11:10 AM	Old Business
11:20 AM	New Business
11:30 AM	Discussion Items
11:40 AM	Review Items under 'Take Back to Your Groups'
12:00 PM	Closing Statement

Opening

- Moment of Silence & Serenity Prayer
- New Intergroup Reps/ New Comer Packets: Introductions and your position: Officers, Reps: **James – new IG rep for Saturday Night Speaker Meeting; Mark – new IG rep for Big Book Study**
- Sobriety Birthdays This Month:
- Last month's minutes (Yellow Copy) & Agenda on the Table (White Copy)
- Minutes are approved unless there are any objections. **Minutes approved.**
- Pass the sign-in sheet *Service Sponsor

Monthly Tradition Reading & Discussion

This month's Reader: Darlene Tradition 1 *Each member of Alcoholics Anonymous is but a small part of a great whole. A.A. must continue to live or most of us will surely die. Hence our common welfare comes first. But individual welfare follows close afterward.*

Reader: Darlene

Next Month's Reader: Mary S.

7th Tradition

We have no dues or fees in A.A. We are entirely self-supporting, declining outside contributions. This self-support includes our rent for this room, the coffee and refreshments, and contributions to our Intergroup, District, Area and GSO in New York.

Housekeeping Motions- These are procedural motions and pass with no objections. If the motion does not pass it will move to new business.

Literature Chair will stock the Crosswalk AA Literature Racks. No objections from the group.

Next month, Housekeeping motion to discuss changes to Birthday Meeting format is on the table.

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Officer Reports

Chair – Alston C – chair@aanapa.org:

Alternate Chair – Mark B – alternatechair@aanapa.org

Hotline Chair – Janet S. hotline@aanapa.org

Secretary - Elaina S. secretary@aanapa.org:

Literature Chair – John K. literature@aanapa.org

Literature-Napa Intergroup

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December

Thursday Night Women's	3-BB h/c, cash	\$28.50
TGIM-S 5:30	10-BB h/c, 10 12x12 h/c, ck 140	\$184.00
Monday Night Serenity	5-BB h/c, 4-12x12 h/c, 2-DR ck 1715	\$104.60
Chosen Ones	2-BB h/c	\$19.00

Midway through Fiscal Year 2019/20 Literature purchases are at 46% of budget, and sales at 80%.

I am working on an inventory to be presented on 1/11/20.

The literature order form is available as shown below on our website...

<http://www.aanapa.org/service/resources/group-resources/literature>

Please use it to check prices and submit with any order.

In service,

John K literature@aanapa.org

Small mistake in above report. Correction: Midway through Fiscal Year 2019/20 Literature purchases are at 46% of budget, and sales at 50%.

An order will be placed soon. Please submit any literature order form requests to the Literature Chair.

Meeting Schedule Chair Doug M. meetings@aanapa.org

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Winter schedules have been printed and are available to your groups. The total cost was \$246.53

Newsletter Chair – Katherine Y newsletter@aanapa.org

Delegate at Large – Kelsey delegate@aanapa.org

Napa Intergroup DAL (Delegate at Large) report

Meetings visited:

Keep it Simple

Monday Book Study

Monday Night Serenity

Wheel of Sobriety

Sober Today

Women on Wednesday

We have a new Intergroup Rep for the Monday Book Study at Crosswalk.

Things I need: Possible Alternate Delegate that can visit evening meetings Monday, Tuesday, Friday, and Saturday. I normally can't make meetings on those nights because of my work schedule.
Edward volunteers to help make IG announcements at the Men's AA groups.

The Intergroup sign-in sheet was a big help in finding meetings without representation. However, there are discrepancies between that sheet and the Napa AA schedule. (Meetings on sign in sheet not on the schedule and vice versa)

Birthday Meeting Chair – Michelle P & Donna R. birthdaymeeting@aanapa.org

December 2019 birthday meeting report.

Income:

7th Tradition:	\$141.75
H&I :	35.66
Total Income:	\$177.41

Expenses:

Cake and supplies:	\$54.00
Total Income less H&I:	\$87.75

Thank you for letting me be of service.
Donna R.

Birthday chair discusses having a Newcomers table (set up by General Service) for people

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who are new to AA or attending the Beginner's Meeting? Also discussed is having reserved special seating for newcomers.

Josh shares thoughts about how seating arrangements (banquet style) is problematic

Edward shares that he saw Birthday Meeting in Ohio has a table for newcomers; in this meeting they also made sure people walked out with a sponsor in the Beginner's meeting.

Donna shares that set up of the room is determined by the church which limits the options and due to lack of volunteers it makes it unfeasible.

Mary shares support for Newcomer's table and who would be permitted to sit at the Newcomer's table (i.e., family members, sponsors, etc.)

Josh shares that he has witnessed at other birthday meetings that the countdown is reversed

James shares that newcomers may feel held hostage if they have to wait until the end to get their chips

Michelle shares it sounds like the Newcomer's info table would be easy to set up.

Darlene shares that she has observed some groups have seating reserved for newcomers with To Thine Own Self Be True chip on the seat.

Birthday chair has authority to determine how the birthday meeting is held, including Newcomer's Info table, room setup, etc.

Web Editor – Brian D. webeditor@aanapa.org:

Will meet with new officers, get emails, and update the website.

Treasurer – Seth T. treasurer@aanapa.org

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JANUARY 2020 TREASURER REPORT					STARTING BALANCE	\$ 11,698.56
DATE	CK#	PAY TO	PURPOSE	DEBIT	CREDIT	
12/7/2019	debit	InMotionHosting.com	Annual Fee	\$ 155.88		
12/10/2019	debit	Napa Valley Register	Ad - Jan '20	\$ 194.76		
12/10/2019	debit	Napa Valley Register	Ad - Feb '20	\$ 194.76		
12/10/2019	debit	Napa Valley Register	Ad - March '20	\$ 194.76		
12/10/2019	debit	Napa Valley Register	Ad - April '20	\$ 194.76		
12/10/2019	debit	Napa Valley Register	Ad - May '20	\$ 194.76		
12/10/2019	debit	Napa Valley Register	Ad - June '20	\$ 194.76		
12/14/2019	2233	Mark Beglin	Donuts, etc.	\$ 56.98		
12/14/2019	2234	Jenna Bolyarde	Intergroup copies	\$ 70.65		
12/14/2019	2235	Catherine Ferguson	Newsletter - Nov '19 & Dec '19	\$ 126.92		
12/17/2019		deposit			\$ 1,436.77	
12/30/2019	debit	Freedom Voice	Hotline - Dec '19	\$ 66.82		
12/31/2019		deposit			\$ 263.93	
TOTAL				\$ 1,645.81	\$ 1,700.70	
Ending Balance						\$ 11,753.45

GRP CONTRIBUTIONS - FY20	DEC
Day at a Time	\$ 294.19
Deer Park Discovery	\$ 67.50
Intergroup	\$ 17.10
Silverado Book Study	\$ 30.00
Sunnyside Serenity	\$ 75.00
The Herd Group	\$ 27.50
Total	\$ 511.29

GRP CONTRIBUTIONS TO IG EVENTS - FY20	DEC
Serenity On Saturday	\$ 50.00
Total	\$ 50.00

Treasurer – Seth T. treasurer@aanapa.org

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Intergroup Budget FY20														
INCOME	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	2019-20 Budget
27th TRAILTRON:														
End Annu. Party, Auction, & workshops*								\$ 200.00		\$ 148.27	\$ 458.54			
BIRTHDAY MEETINGS								\$ 159.63	\$ 169.21	\$ 181.03	\$ 194.62	\$ 215.75	\$ 142.75	\$ 866.81
GROUP CONTRIBUTIONS								\$ 1,212.51	\$ 855.00	\$ 900.80	\$ 2,622.31	\$ 715.07		\$ 1,041.96
LITERATURE SALES								\$ 771.85	\$ 459.25	\$ 209.80	\$ 276.65	\$ 394.10		\$ 8,551.69
PRUDENTIAL RESERVE														\$ 2,000.00
TOTAL								\$ 3,984.12	\$ 3,794.06	\$ 3,571.07	\$ 3,046.73	\$ 1,327.47	\$ 478.85	\$ 16,012.30
EXPENSE														
ALCAZONS 1 @ \$40 each										\$ 1,700.00	\$ 840.70			\$ 2,540.70
ANNIVERSARY PARTY										\$ 1,500.00				\$ 1,500.00
BIRTHDAY MTS														
Rent								\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 1,200.00
Supplies								\$ 145.30	\$ 166.38	\$ 66.62	\$ 119.62	\$ 46.00	\$ 54.00	\$ 597.92
HOURLINE														
Freedom Voice								\$ 66.82	\$ 66.82	\$ 66.82	\$ 66.82	\$ 66.82	\$ 66.82	\$ 400.92
Napa Angler daily ad								\$ 194.76	\$ 194.76	\$ 194.76	\$ 194.76	\$ 194.76	\$ 194.76	\$ 2,317.12
1-GROUP														
Copier								\$ 30.70	\$ 27.21	\$ 81.37	\$ 71.87	\$ 60.00	\$ 70.65	\$ 341.86
Insurance														\$ 460.00
PO Box														\$ 165.00
Rent - Crownk Church								\$ 30.00	\$ 30.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 120.00
Supplies								\$ 27.75	\$ 26.71	\$ 25.16	\$ 27.75	\$ 27.75	\$ 27.75	\$ 208.10
Storage								\$ 300.00						\$ 300.00
Misc														\$ 270.00
LITERATURE														
Books & Pamphlets								\$ 1,025.89			\$ 911.35			\$ 1,937.24
Schedule								\$ 228.28		\$ 226.28				\$ 699.09
Sales Tax														\$ 1,000.00
NEWSLETTER								\$ 94.18		\$ 80.60				\$ 288.00
WIREBILT														\$ 307.70
WORKSHOPS (4 @ \$125 each)														\$ 4,900.00
PRUDENTIAL RESERVE														\$ 2,000.00
TOTAL								\$ 1,195.79	\$ 1,630.27	\$ 631.33	\$ 4,017.10	\$ 2,321.06	\$ 775.39	\$ 17,484.53
NET COLLECTED								\$ 31.51	\$ 45.68	\$ 40.00	\$ 42.43	\$ 118.21	\$ 38.76	\$ 318.61
H & L Total														

* Includes Group Donations to IG Events

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Treasurer – Seth T. treasurer@aanapa.org

JANUARY 2020 - DISBURSEMENT REVIEW

Checking Account Balance minus H&I & Sales Tax	\$11,149.84
Prudent Reserve	\$4,500.00
Estimated Expenses (Jan. '20 - Apr. '20)	\$1,905.48
Available to Disburse	\$4,744.36

Checking Account Balance Post Disbursement minus H&I & Sales Tax \$6,405.48

Jan. 2020 Disbursement Breakdown

District 11 (45%)	\$2,134.96
Area 06 CNCA (45%)	\$2,134.96
GSO NYC (10%)	\$474.44

Discussion around how far does IG disburse down.

Group agrees that we will disburse down to prudent reserve. No formal motion taken.

Liaison/Committee Reports

Hospitals and Institutions - John C

Proposed Jan 2020 H & I report to be submitted to Intergroup.

H&I welcomes anyone to join us at our monthly business meeting 6:45 pm on the first Friday of the month at the Sea Scout Building. Learn about the workings of H&I and how to get involved. Did you know that there are facilities that you can attend without filling out clearance paperwork, make a commitment or even share? Currently Area 51 brings 26 meetings a week and literature to the Women's Jail, Men's Jail, Men's Jail Spanish, California Medical Facility, Crestwood Behavior Center Vallejo, Crestwood Behavior Center Angwin, National Vallejo, CenterPoint, Napa South Shelter, Napa State Hospital Spanish, Napa State Hospital English, Queen of the Valley Hospital, SHAMIA house and Vallejo Detox. You can learn more about H&I by going to <http://www.handinorcal.org> or by contacting Grady at gradysibert@gmail.com 707-319-9094.

Northern CA H&I Committee Financial Report:

- a. Napa County: December Contributions = \$ 826
 - i. YTD = \$ 19,145
- b. Northern CA: December Contributions = \$ **74,089**
 - ii. YTD = \$ **720,882**

Hospitals and Institutions - John C (continued)

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Open Positions

Crestwood Behavior Center Angwin Facility Coordinator
Intergroup Liaison
Napa South Shelter Speakers
CenterPoint Liaison

Online Contributions

Notice: New sticker on pink cans - Make credit card contributions online and get an immediate receipt: www.handinorcal.org/contribute Please make sure to write on contribution checks AREA 51. This allows H&I to track donations by the Napa area. Please ask your group to create an H&I Liaison service position and have them come to the H&I Business Meeting. Every night there is an opportunity to shadow and observe an H&I meeting in action.

Next meeting Friday, February 7th, 2019

General Service Liaison - Edward

Discussion to create LGBTQ pamphlet

2 scholarships for PROSA available

Bridging the Gap opportunities available

Upcoming General Service events

Birthday meeting changes

Event Reports-

Christmas Alcathon – Charlotte and Susan K

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CHRISTMAS ALCATHON DONATIONS & EXPENSES SUMMARY								
DATE	MTG TIME	H&I	7TH TRAD	FOOD DONATION	CREDITS/DEBITS	NOTE	Running Balance	Owed/Owes
					\$ 850.00	IGPAID To Charlotte	\$ 850.00	
12/24/19	2:00 PM	\$3.60	\$15.25	\$ -	\$ (200.00)	CHURCH to Dar Charlotte	\$ 650.00	
12/24/19	4:00 PM	\$1.91	\$13.26	\$ -	\$ (300.00)	To Susan (Food)	\$ 350.00	
12/24/19	6:00 PM	\$1.50	\$7.00	\$ -	\$ (13.98)	Raley's/Donuts Printing/Office Depot	\$ 336.02	
12/24/19	8:00 PM	\$ -	\$3.25	\$ -	\$ (30.68)	Charlotte	\$ 305.34	\$ 305.34
12/24/19	10:00 PM	\$1.00	\$9.00	\$ -	\$ 300.00	From Charlotte	\$ 300.00	
12/25/19	12:00 AM	\$2.00	\$16.00	\$ -	\$ 50.00	From Meditation Grp	\$ 350.00	
12/25/19	2:00 AM	\$ -	\$8.00	\$ -	\$ (61.74)	COSTCO	\$ 288.26	
12/25/19	4:00 AM	\$ -	\$5.00	\$ -	\$ (19.36)	7-Eleven	\$ 268.90	
12/25/19	6:00 AM	\$1.11	\$3.00	\$ -	\$ (47.22)	Walmart	\$ 221.68	
12/25/19	8:00 AM	\$2.25	\$12.00	\$ -	\$ (180.60)	COSTCO	\$ 41.08	
12/25/19	10:00 AM	\$ -	\$12.00	\$ -	\$ (40.44)	Walmart	\$ 0.64	\$ 0.64
12/25/19	12:00 PM	\$ -	\$31.10	\$ -	\$ (7.20)	DECOR	\$ (7.20)	
12/25/19	2:00 PM	\$4.10	\$13.94	\$ -	\$ (2.13)	DECOR	\$ (9.33)	
12/25/19	4:00 PM	\$3.82	\$16.00	\$80.64	\$ (2.98)	DECOR	\$ (12.31)	\$ (12.31)
Total		\$21.29	\$164.80	\$80.64	\$ 293.67			

New Year's Alcathon – NAYPAA-Kelsey

BUDGET	PROPOSED	ACTUAL	Notes
\$850.00			
Printing	\$ 150.00	\$ 141.65	
Food	\$ 200.00	\$ 194.65	
Rent	\$ 1.00	\$ 1.00	
Coffee	\$ 40.00	\$ 40.56	
Drinks	\$ 80.00	\$ 39.50	
Sound system	\$ 250.00	\$ 49.00	
Decorations	\$ 100.00	\$ 91.63	
Activities	\$ 25.00	\$ 82.44	
Utensils		\$ 150.80	
Budget Total	\$ 846.00	\$ 791.23	58.77
INCOME			
7th Tradition		\$283.70	

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Sales		\$ 20.00	1 Big book 2 Living sober	
Donations		\$ 100.00	Donation from Cottage Group	
Total Income		\$ 403.70		
EXPENSES	Chk #	Amount	Payee	
Rent		\$ 1.00	Aaron	
Printing	TBD	\$ 141.65	Cara Mae	check
Coffee		\$ 40.56	Chris W.	
Sound System		\$ 49.00	Anthony S.	
Decorations		\$ 91.63	Sam M.	
Activities		\$ 25.04	Jill J.	
Ice		\$ 17.01	Nicole C.	
Food platters		\$ 74.04	Brandon	
Activities		\$ 57.40	Katie	check
Drinks		\$ 39.50	Kelsey	
Soups		\$ 103.60	Kevin	check
Utensils		\$ 150.80	Anthony S.	check
Expense Total		\$ 791.23		
Intergroup		\$ 850.00		
NYE expenses		\$ (791.23)		
Cottage group donation		\$ 100.00		
7th Tradition		\$ 283.70		
Back to Intergroup		\$ 442.47		

Old Business:

Discussion Item 1: Insurance for Groups (See December minutes for discussion details.)

It has come to light that we do not need to incorporate in order to obtain insurance.

Incorporation is still an option, but does not need to happen in order to get the insurance policy. That being said, Angie S has done some research around quotes and sent me the following information about obtaining insurance.

We are working through this in the ad hoc committee. Committee members are Lynn L., Mary S. and Bill.

Discussion Item 2: IG Incorporation into 501c3 (See December minutes for discussion details.)

That Napa Intergroup incorporate into a 501C3 nonprofit status and apply for an umbrella insurance policy, allowing for individual AA groups to join and pay for their own insurance at a lower rate.

Background: Many Intergroups in California have incorporated and provide a blanket insurance policy for their groups, therefore lowering the rate each group has to pay for insurance. Each individual group pays their share of the insurance, as they are self-

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supporting. This alleviates problems when groups need to change location and must show proof of insurance.

See IG Ad Hoc Committee Report to Intergroup minutes

Terry: what board member / IG position will call the IRS and determine the legal status

Sacramento and East Bay IG provide insurance to individual locations (not groups). They are a 501c(3) which requires a lot of reporting to the IRS; they offer umbrella policy. They have a central offices and paid employees.

The first question is about who can purchase insurance is who can sign for insurance; the authorized person has to volunteer to call the IRS to find out who the EIN is registered to

Donna: IG has insurance for this group and all the functions we provide. No EIN has been required to purchase insurance.

Lynn: We are a legal entity. What we're trying to do is consider the best form with the least strings attached. We do exist as a legal entity...we pay taxes...we have a bank account.

Edward: Do you think we should help provide insurance to the groups.

Lynn: at this point, we do not have a recommendation on that.

Terry: We pay \$475 per year for Calistoga Gliders for one [weekly] meeting.

Donna: Previously I attempted to create an umbrella policy for the groups at Crosswalk and they were not interested in participating because it affected autonomy.

Terry: The only thing IG has to do is determine who is the person who can sign the legal documents. We do not have to incorporate to provide umbrella insurance.

Mary: We need to update the EIN status that will get passed on treasurer to treasurer. We need to make sure whatever insurance we go through will pay out (even if we are not a legal entity).

Edward: Is there a question we need to take back to the groups about insurance?

Michelle: At my home group meeting we were on the sly not taking care of the insurance...it is breaking tradition to not take care of this.

New Business:

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Next month,

Safety in AA meetings – discussion requested

IG inventory (before bylaws are updated)

does IG want the committee to investigate possible umbrella policies?

Does IG want to incorporate

Feasibility of central office

Who will be the authorized person to call IRS (for EIN)

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Take Back to Your Groups

- If you have any contributions for the Napa AA Fellowship, please submit to: newsletter@aanapa.org
- The Beginner's Meeting moved to Fridays @ 5:45pm at the Crosswalk Church as of JAN 3rd 2020. (see flyer).
- There are 4 annual IG sponsored workshop opportunities available. If you are interested in hosting one, please attend Intergroup with your workshop proposal.
- Please send meeting changes to: reportmeetingchange@aanapa.org
- Birthday Meeting--Next meeting is **Friday, January 31 at 7 p.m.** at Crosswalk Church in the Worship Center. Please ask for volunteers for help with set up and clean up.
- If you have agenda items that you would like discussed at IG please email the chair at chair@aanapa.org

Closing Statement

The Responsibility Statement:

I am Responsible. When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible.