

Napa Valley Intergroup Minutes February 8, 2020

10:00 AM Opening
10:15 AM Monthly Tradition Reading & Discussion
10:20 AM Housekeeping Motions & 7th Tradition
10:40 AM Officer Reports
10:45 AM Liaison Reports
10:55 AM Committee & Event Reports
11:00AM **10 min Break**
11:10 AM Old Business
11:20 AM New Business
11:30 AM Discussion Items
11:40 AM Review Items under ‘Take Back to Your Groups’
12:00 PM Closing Statement

Opening

- Moment of Silence & Serenity Prayer
- New Intergroup Reps/ New Comer Packets: Introductions and your position: Officers, Reps
Don – new IG rep; Megan – new IG rep; Phil – new IG rep; Eli – new IG rep
- Sobriety Birthdays This Month: **Terry celebrating 2 years**
- Last month’s minutes (Yellow Copy) & Agenda on the Table (White Copy) -- **last month’s Minutes approved**
- Minutes are approved unless there are any objections.
- Pass the sign-in sheet *Service Sponsor

Monthly Tradition Reading & Discussion

This month’s Reader: Mary S Tradition 2 For our group purpose there is but one ultimate authority - a loving God as He may express Himself in our group conscience. Our leaders are but trusted servants; they do not govern.

Next Month’s Reader: Seth T.

7th Tradition

We have no dues or fees in A.A. We are entirely self-supporting, declining outside contributions. This self-support includes our rent for this room, the coffee and refreshments, and contributions to our Intergroup, District, Area and GSO in New York.

Housekeeping Motions- These are procedural motions and pass with no objections. If the motion does not pass it will move to new business.

IG needs assistance from individuals to clean up the trailer that we use to store supplies for Alcahons, including removing perishables. Please talk to John Kent to assist.

Napa Valley Intergroup Minutes February 8, 2020

Officer Reports

Chair – Alston C – chair@aanapa.org:

New Rep packets for new IG members available

Alternate Chair – Mark B – alternatechair@aanapa.org

Hotline Chair – Janet S. hotline@aanapa.org

Secretary - Elaina S. secretary@aanapa.org:

Literature Chair – John K. literature@aanapa.org

Literature-Napa Intergroup February 8, 2020

January

Seth T	1-AA Comes of Age ck 2541	\$9.50
New Year's Alcathon	1-BB h/c, 2 LS, cash	\$20.00
St Helena Discovery	1-BB h/c, 2-12x12 s/c, 1-DR cash	\$37.00
New Life Women's Group	pamphlets	
TGIM-S 5:30 Group	pamphlets	
Sunday Night @ Queen	1-BB h/c, 1-ABSI, 3-DR, 2-CTB, 1-LS ck 1286	\$64.25

I placed and received one order for literature from AAWS (SO023665 for \$627.32). At time of this report I have not found out why our request for pamphlet F-209 "Safety & AA: Our Common Welfare" was not shipped. We did receive 50 F-211 "Safety Card for AA Groups".

The literature order form is available as shown below on our website...

<http://www.aanapa.org/service/resources/group-resources/literature>

Please use it to check prices and submit with any order.

In service,

John K
literature@aanapa.org
707-738-8738

Napa Valley Intergroup Minutes February 8, 2020

Meeting Schedule Chair Doug M. meetings@aanapa.org

WINTER 2020 Meeting Schedules distributed in January IG Meeting (Thank-you JDK) and made available to Delegate at Large as discussed. One partial box remaining for whomever needs them. Email referral complete (Thank-you Brian). Thank-you for letting me be of service.

Newsletter Chair – Katherine Y newsletter@aanapa.org

Delegate at Large – Kelsey delegate@aanapa.org

Birthday Meeting Chair – Michelle P. & Donna R. birthdaymeeting@aanapa.org

Income:

7th Tradition: \$ 250.50

H&I : 57.53

Total income: \$308.03

Expenses:

Cake: \$46.00

Total Income less H&I: \$57.53

Thank you for letting me be of service.

Michelle P.

Michelle reports that they are writing guidelines for the Birthday meeting position and various jobs involved with bday meeting (cake, garbage, clean up, etc.) and are working on recruiting a regular group to help with set up and clean up.

Web Editor – Brian D. webeditor@aanapa.org:

Discussed potential changes to website (making a banner).

Napa Valley Intergroup Minutes February 8, 2020

Treasurer – Seth T. treasurer@aanapa.org

FEBRUARY 2020 TREASURER REPORT					
DATE	CK#	PAY TO	PURPOSE	DEBIT	CREDIT
				STARTING BALANCE	\$ 11,753.45
1/4/2020	2236	Doug Manning	IG Schedules	\$ 246.53	
1/5/2020	debit	CDTFA	Sales Tax - CY19	\$ 288.00	
1/11/2020	2237	Mark Beglin	Donuts, etc.	\$ 27.75	
1/11/2020	2238	Alston Cole	Intergroup copies + IG packets	\$ 83.14	
1/11/2020	2239	Donna Ray	Birthday Meeting chips	\$ 163.39	
1/12/2020	2240	District 11	FY20 Disbursement #1	\$ 2,727.99	
1/12/2020	2241	CNCA	FY20 Disbursement #1	\$ 2,727.99	
1/12/2020	2242	GSO NYC	FY20 Disbursement #1	\$ 606.23	
1/12/2020	2243	Norcal H&I	FY20 Disbursement #1	\$ 315.61	
1/12/2020	debit	USPS	Stamps for IG	\$ 5.50	
1/13/2020		deposit			\$ 1,128.29
1/22/2020	debit	AAWS	Literature purchase	\$ 627.32	
1/25/2020		deposit			\$ 772.45
1/30/2020	debit	InMotionHosting.com	Annual Fee	\$ 15.99	
1/31/2020	debit	Freedom Voice	Hotline - Jan '20	\$ 66.82	
			TOTAL	\$ 7,902.26	\$ 1,900.74
			Ending Balance		\$ 5,751.93

GRP CONTRIBUTIONS - FY20	JAN
Big Book Step Study	\$ 150.00
Intergroup	\$ 24.00
Joe's Group	\$ 76.50
Keep Coming Back	\$ 107.19
Serenity Group	\$ 75.00
Serenity On Saturday	\$ 97.03
Total	\$ 529.72

GRP CONTRIBUTIONS TO IG EVENTS - FY20	JAN
Total	\$ -

Liaison/Committee Reports

Hospitals and Institutions - John C

General Service Liaison - Edward

PI/PCP will be holding its first meeting 02/23 at First Methodist at 6:30 pm (will continue 3rd Sunday every month at same location/time).

Bridging the Gap is looking for volunteers

Napa Valley Intergroup Minutes February 8, 2020

General Service Summer Assembly will be held in Napa at Crosswalk Church in August. They are in need of positions to help run this function.

Pre-conference assembly is coming up. GSRs will begin taking group inventories to share at pre conference assembly.

Old Business:

Discussion Item 1: Insurance for Groups (See December 2019 and January 2020 minutes for discussion details.)

It has come to light that we do not need to incorporate in order to obtain insurance. Incorporation is still an option but does not need to happen in order to get the insurance policy. That being said, Angie S has done some research around quotes and sent me the following information about obtaining insurance.

We are working through this in the ad hoc committee. Committee Chair: Terry; Committee members are Lynn L., Mary S. and Bill.

Terry asking for officer from this meeting to call the IRS and get information.

It is suggested that a motion be made.

Mary S. makes a motion: "I move that Seth as current IG treasurer contact the IRS and maintain communication with them until we determine what our status is and we can establish a permanent representative."

Darlene seconds the motion.

Question about why a "permanent representative" is designated in the motion.

Mary S. clarifies that it will be part of the position not a person, perhaps the treasurer.

Terry states that a position may not be accepted on the form; it may need to be an actual name of a person.

Vote is taken; unanimous vote.

Discussion Item 2: IG Incorporation into 501c3 (See December 2019 and January 2020 minutes for discussion details.)

That Napa Intergroup incorporate into a 501C3 nonprofit status and apply for an umbrella insurance policy, allowing for individual AA groups to join and pay for their own insurance at a lower rate.

Background: Many Intergroups in California have incorporated and provide a blanket insurance policy for their groups, therefore lowering the rate each group has to pay for insurance. Each individual group pays their share of the insurance, as they are self-supporting. This alleviates problems when groups need to change location and must show proof of insurance.

Terry states that the group must clarify what group member will sign contractual documents because it has be a "legal entity 501c3 may be challenging without a central

Napa Valley Intergroup Minutes February 8, 2020

office. One insurance has agreed to insure us even if we are not incorporated. Continuing to check with different insurance companies. Would like the group to think about if our group should incorporate or not incorporate. Discussed legal benefits of incorporation. There was a discussion with the accountant of East Bay IG who shared other non-profit designations that are legal incorporated entities but cannot take tax exemptions. Terry estimates that further investigation of this will cost \$50; more information will be obtained.

Chair clarifies:

1. Should intergroup Incorporate?
2. Should IG become a non-profit entity?
3. If we do, what form of a non-profit (501c) should we obtain?

John – we need the detailed information to decide if we pursue insurance

Mary – we need to get more information to make an informed group conscious; there will be more insurance options if we incorporate

Darlene – if the churches we meet at have insurance, why are we pursuing this

Terry – the insurance of churches may not fully cover us unless the church places the group on the insurance policy; the policy would also cover if treasurer absconds with the money, a lease isn't paid, etc.

Chair clarifies that we are discussing if \$50 should be given to conduct further research

Anthony makes a housekeeping motion: “to authorize the insurance/ incorporation subcommittee to spend 50 dollars for further research.”

Seth: We have money in the miscellaneous line item of the budget to cover this expense.

Motion passes unanimously.

New Business:

For March, reviewing inventory notes from 2017 (Alston)

- Who will be the authorized person to call IRS (for EIN) (see above)
- Does IG want the committee to investigate possible umbrella policies? (see above)
- Does IG want to incorporate (see above)
- Feasibility of central office (no discussion)
- Safety in AA meetings – discussion requested

Edward presents pamphlet on Safety and Our Common Welfare; discussed example of this occurring in certain groups recently (male member harassing female members).

Napa Valley Intergroup Minutes February 8, 2020

This pamphlet covers what groups can do to maintain safety (take group conscious, etc.). One group took group conscious to read Safety Card at the beginning of every meeting. The pamphlet discussed what can legally be done if certain group members are making others feel unsafe. This is something that can be brought up at individual group business meetings.

John shares that these are guidelines and John will be stocking both pamphlet and safety card are available.

Anthony shares that one female group member shared that she felt sexually harassed at multiple meetings on many occasions. This issue causes many people to leave, drink, and not return to AA.

Dave shares that people are particularly vulnerable especially when people are detoxing.

Mary suggests that this is a good topic for a Safety Workshop

Edward shares that a possible workshop topic is to help groups and group secretaries ensure safety at meetings.

- **IG inventory (before bylaws are updated)**

Anthony shares that the IG bylaws are to be updated every three years and discusses that it might be helpful to take an inventory before the bylaws are updated. Bylaws were last updated Oct 2017. Discussion around who will be a part of the inventory. An inventory for IG might be different than a group inventory because this is a business meeting. Question around how an inventory would be carried out. Clarification that 10 questions will be asked, with short discussion, and action items are created from the questions/discussions. Officers can meet and finalize questions and let members vote on what inventory questions should be looked at.

Purpose of inventory?

Questions of inventory?

Reviewing previous inventory may be helpful (can be sent out electronically prior to officer's meeting)

IG reps take back to their groups to get group input

Finding someone from outside who will run the inventory

We can post on the website for complete transparency.

Suggestion to ask group members what questions they would like asked at the IG inventory.

Next step, prior inventory will be shared and potential inventory questions will be sought from individual groups.

Napa Valley Intergroup Minutes
February 8, 2020

Take Back to Your Groups

- If you have any contributions for the Napa AA Fellowship, please submit to: newsletter@aanapa.org
- The Beginner's Meeting moved to Fridays @ 5:45pm at the Crosswalk Church as of JAN 3rd 2020. (see flyer).
- There are 4 annual IG sponsored workshop opportunities available. If you are interested in hosting one, please attend Intergroup with your workshop proposal.—a potential Safety Workshop is being discussed. Stay tuned for more info.
- Please send meeting changes to: reportmeetingchange@aanapa.org
- Birthday Meeting--Next meeting is **Friday, February 28th at 7 p.m.** at Crosswalk Church in the Worship Center. Please ask for volunteers for help with set up and clean up on a regular basis. Please talk to Birthday Meeting chairs.
- If you have agenda items that you would like discussed at IG please email the chair at chair@aanapa.org
- Inform your group that IG will be holding an Intergroup Inventory. What questions would you like to see on IG's upcoming inventory?
- The meetings at the Vet's home (Sunset I and Sunset II) need support due to low attendance.

Closing Statement

The Responsibility Statement:

I am Responsible. When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible.