

**General Service District 11 Panel 71**

**District Meeting Minutes**

**August 6, 2022, 10:00AM**

**Meeting ID: 87300225118**

**Passcode: D11dbm2022**

**Opening of Meeting- Serenity Prayer**

**Tradition 8 – Doug**

**Concept 8- Charlotte**

**Birthdays:** Joe T -6 Years!!!

GSR Take Back: Thanks Joe T for your take back last month, Laura volunteers for next month

**Visitors:** Amy Menendez, Visiting Area Officer, CNCA 06 Recording Secretary

**New GSR's:** Lynn Lieber GSR- St. Helena Candlelight Discussion

**Introductions (in attendance):** Elisabeth B- DCMC ; Jeff D- DCM 002, Web Editor; Sandy S- SUB 001; Lynn L- GSR St. Helena Candlelight; Michael D- GSR Men's SASTO; Walter N- GSR Meeting at the Senior Center and Veteran's Home; Amy Menendez- CNCA Recording Secretary; Charlotte- GSR Serenity on Saturday; Chris W- Recording Secretary; Doug Manning- GSR Saturday Men's Stag; Jane- GSR Keep Coming Back; Joe Torres- GSR Crosstalk at Crosswalk, Beginner's Meeting Chair; Kelly G- GSR Thursday Woman's Group; Thom H- GSR Sunday Night Big Book Study, District Treasurer; Laura K- GSR Day at a Time Group

**Approval of Minutes: Correction – Intergroup not meeting in person but virtually. Name spelling correction, otherwise approved as published**

**Officer Reports:**

- **DCMC- Elisabeth B-** Please send written reports as possible, they will be put in the District Archives. This is value information for future members. Went to the Area Committee Meeting- they have been discussing getting back in person and hybrid. Discussion around GSR struggling with what to report to groups from the area. Thank you for sharing at your groups. The area is considering translation by machine software. The tech committee has requested funds, which was approved. This money is from our contributions. These motions can be voted on at the assemblies.
- **Alt DCMC/PICPC Chair– Open-** Elisabeth continues to attend committee meetings on the third Saturday of month at 9 am. Info on area website. There is a lot of new opportunities to cooperate with H&I and Bridging the Gap. If interested it is good to participate. Good commitment.
- **DCM 001- Sandy S-** Did not get a written report but did make the DCM Sharing Session. The discussion was about report backs. Great discussions. Great to be there in person. It was the first chance I had to attend in person. Next month's presentation will be about General Service connecting the dots. I want people to attend that. I can drive. Great sub district meeting this morning on report backs.

- **DCM 002 – Jeff D-** I got to go to the ACM good to be back in person. I am happy to continue to serve in that. As a GSR if you want to find out more about a commitment, you can visit the ACM as a visitor and learn about the position. Most committees open to visitors.

- **DCM 003- Michael M-** Not in attendance.

- **Secretary -Chris W-** Nothing to report.

- **Treasurer- Thom H-** I made deposits. We paid Zoom. PO Box paid. There are some outstanding checks. One is for the Crosswalk rent. There is another check to intergroup for literature. Everything is rectified. At this time, I am not submitting the report but will submit next month with corrections.

Jane- thank you for the time you put into this. When will we disperse to other entities? We have an oversight committee, what are we holding for.

Thom- Financial Oversight Committee report to follow. Two disbursements made for a total of \$1000.

Sandy- What is the red outstanding checks.

Thom- accounting error – Should be the \$305 above.

**Treasure’s Report Approval- Will amend and resubmit next month.**

- **Registrar- Mary N.-** Not in attendance. Can send meeting changes via email.

- **Archives – Open**

- **Literature – Open**

- **Beginners Meeting- Joe. T –** Attendance down, please share that the meeting needs support from people with time.

- **Bridging the Gap- Teresa V- Not in attendance.** Continuing to bring to Duffy’s working to collaborate with H&I. Has been attending the ACM. They’re committee has approved gender neutral information on their blue cards that they hand out to people at their presentations.

- **Intergroup Liaison- Jo M-**

- **H&I Liaison- Jo M-** Laura K went to the meeting. Grady is stepping down. There is a 5-year requirement. Peter the regional chair gave a report on the regional prisons. There are 15 men in San Quinten looking for sponsors. Alameda has 20 facilities, Contra Costa 8 meetings in person. Solano had a workshop with 35-40 attendees and it was really successful. The Area says that the Literature being sent in is less than the budget. Center Point has had a Spanish meeting for 2 weeks- they need a coordinator. The shelter wants meetings but having a covid outbreak. State hospital has no meetings now.

- **Tech Committee- Jeff D-** We are working on the Meeting Guide app. We are attempting to get that up with a new look. The web committee represents various committees... (Recording secretary could not hear full report).

- **NAPYPAA Liaison – Annelise- Not in attendance**

**Unity Day- Laura K-** Unity Day coffee is leftover, don't know what to do with them. Need to locate receipts. Do we donate the stuff?

Joe T- can we use it for the Beginner's Meeting?

- **Financial Oversight Committee- Jo Moore.** Report sent to Elisabeth who shared it via share screen. Please send in expense reimbursements before end of panel or we will not be able to reimburse. There was a budget review. We are over budget. Tech expenses approved. We recognize the return to in person will require more money. Advise \$500 to area and \$500 to GSO. Increase budget to correlate with inflation?

**Sandy-** Any questions? We want to make sure that there is an operating budget going into the next panel in 2023.

- **AD Hoc – Hybrid Committee- Thom H –** We have not met or made the move to buy equipment yet. In discussion with other members. We are wondering where we will go when we go back to in person? We need to get together hopefully in the next week.

- **Visiting Area Officer- Amy M,** CNCA 06 Area Recording Secretary will share her experience as a GSR and how she participated/served, while GSR, at the Area. How she learned to ask for help and experience from Area officers.

Very exciting topic! I served as a GSR 2017-2018, Panel 67. I had so much admiration for the Area Officers. I was introduced to the idea that they were not some elite entity. At my first ACM as a GSR and I was learning about General Service. I was learning about things over the group level. I had a binder of things I had collected. There was a discussion topic and I was trying to show something with the DCMC and have her share to the group and she made me go to the microphone. It was about the Self Support Green Card. I had shared it with my group. Our chair asked for my contact information to give me an assignment for the newsletter. There was a pro/con section for Area Assembly Motions. I was to write one of the arguments. It was an immersive research project. That set the tone for the panel for me as a GSR. I was on fire. I got to see that evolution of the motion. It made me feel a part of. I learned a lot in my research, that I was a part of the process, and I got over my nerves going to the mic. As a GSR going to the assembly and ACM I learned so much about the process and how it goes. It is valuable because that's how both sides get heard.

Another thing that happened was that I became the District Literature rep. I got to set a precedent because our district never had one. I would go to the Grapevine sharing session and had a free hour after. I went to the PICPC meeting. Your district has good participation for GSRs. It is amazing.

When I was a new GSR PRASSA was coming up in Sacramento. Our district provided hotel rooms. One of our officers was facilitating a round table. It was a YPAA table. Very dynamic. I had checked a box saying I was willing to be of service. The following year they picked me to facilitate a roundtable at PRASSA in Reno. I got someone's experience for tips getting prepared. I don't need to be an expert on the topic to facilitate the roundtable discussion. I looked up some jargon. It was intimidating but I survived.

At the end of the panel the Regional Forum was in San Jose. I went to that. It was an amazing spiritual experience. Miguel mentioned that they needed volunteers to set up the literature display. The GSO foots the bill for the forum. They come to us. They shipped all the literature to the venue. It was like 100 boxes of literature. I got to work with GSO staff. It was wonderful. This is what it was all about, serving AA.

In our district there is not as many GSRs. I went from GSR to DCMC. I had all of my experience behind me. It all started by going to the mic and saying what was on my mind. The Area Officers are looking for people that want to participate. They try to pick new people. After DCMC I made myself available and became an Area Officer. I am moving to Sacramento and will no longer be able to serve our area after this panel.

Jeff D- I think it is typical that you meet someone and they wind up being a resource. When you go to the Area you will meet with people that you connect with and they guide you through service. It can be daunting at first. Find connections and it makes it easier to navigate the halls of area.

Elisabeth- My experience as a GSR, things came up in my meetings. I was directed to ask someone at an Assembly about a situation. A lot of your experience is similar to mine. The more I learn about general service the better I can do the service work. Being able to participate in PICPC gave me a lot of skills. I would go to an Assembly and go to the mic as I was passionate about it.

Sandy- Thank you for the presentation and your service. You got the GS bug and it lit you up. I continue to say I'm sorry for the last 2 years GSRs. The personal connections at the assembly are missed. You brought that forth in your talk today. Thank you, will miss seeing you when you move. You will find your place in your new area.

## **Break**

### **Reopen with Serenity Prayer**

- **Officer Responsibility Description** - At our November District Business Meeting, we will elect new officers for the next panel. Each month until November, we will hear from 2 officers, share their experience I. Today we will hear from Elisabeth (DCMC) and Sandy (DCM). Job descriptions are attached to the agenda.

**DCMC:** I was elected as an alternate. I was doing a lot of PICPC as it is a part of the committee. When the DCMC moved out of state I had to step up to this position. It was 2 years ago. I have done a lot of the work. I was very scared initially.

Chairing this meeting and with that you provide an agenda. The officers help with that. You need to go to the ACM. Also, participation in the DCMC Sharing Session before the ACM. At this time, I go in person as I can because they are hybrid. We are voting members of the Area Assembly. There are four a year. There are Officer's Meetings. I look how to support the agenda for the DBM. Subdistrict meetings not required but I go to get to know everyone. PRASSA in March, the district funds the DCMC attendance. The regional forum in person in Utah. I will be going and funding my trip. There is always possibility to get funds from the district to get you to an event. Chair the DBM, articulate the groups conscience to the Area. I write a report and share to the delegate after out DBM. Keep GSRs informed

about conference activities. I have been sharing links on the Google Drive. I keep all past information from the district on a flash drive. There are little things that the past DCMC passed on. There was really good information but it took me this long to get into the swing. Written notes. All GSRs know that it takes time to learn and no one comes in knowing how to do it. I became qualified through the process. There is continual communication with districts and officers. Being available for the GSRs. I am the liaison between the Area and the District.

**DCM, Sandy S.:** I loved being a DCM. I have done it twice before. Each time I learn more. Each service commitment I have done I get more than what I put in. It is the piece of opening my heart.

Need to attend the Month Business Meetings. Chair Sub District Meeting. It is about helping the GSRs. It is about helping them take group consciences. Jennifer has been good about sending out an agenda topic timeline. It isn't always ready in January. It helps the GSR plan their year. Attend the Officer's Meeting every month. As a DCM you are a voting member at the ACM. I attend four Assemblies a year. The Fall Assembly is either an election or an inventory. District follows the Area. The DCM Sharing Session at the Area. Zoom and hybrid has made it easy to attend the meeting. I have a lot of information that I get to share when I get questions.

We have 3 DCMs because we have three subdistricts. We consolidated into one Subdistrict Meeting. We do it before the DBM. Have had good attendance. If people ask me for help with their groups, I am available for that. Also, we need to reach out to groups without GSRs to get them representation. It's a connection to Bill and Bob. I disseminate information that comes my way from the Conferences. Since 2003 I have attended every PRASSA. I call it my spiritual renewal but it is not required. The funding is discretionary. Some years its funded and some not. If someone wants me to facilitate a Group Inventory, I can do that. It is a gift to be of service. Outside of the Assemblies it's 6-7 hours a month.

**Jeff D.** – I would add that the DCM position is my favorite. The cool thing is that you are allowed to stand in for the Area. Your there to help the GSR but also be available to facilitate. You learn a lot about concepts and traditions that will help guide groups that are having an issue.

**Housekeeping motion-** Housekeeping Motions: A motion of a routine nature dealing with administrative or purely formal matters necessary to expedite House business. If there is an objection this will become new business next month.

- I would like to move that the district request that we share storage space with Intergroup at the Crosswalk Church. I will make that request at the next Intergroup meeting.

Have been in informal discussions with intergroup and if we can find space, we can use it. Would use the space for literature and other supplies. Storage for stuff being stored in people's homes.

- Request that we review the service commitments of the Tech committee and put the description of responsibilities in our "officer job description" document.

**This needs to be moved to discussion.**

- I am requesting that the November meeting be moved to November 12 at 12:30 due to the Area Election Assembly being held on November 5

- **Old Business – Motion: Purchasing equipment to support District 11 Virtual and hybrid meetings.**

**The equipment can include 1 microphone, one computer a camera, support cables HDMI and additional equipment as needed. Not to exceed \$1,500.00**

**13 out of 15 votes for the Motion** – Reminder that this motion passed, is there a motion to request that the committee continue to meet to find some opportunities for Hybrid meeting locations

- **New Business-**

Thom- there was a Financial Oversight Committee recommendation to send \$500 to Area and \$500 to General Service Office (GSO).

Kelly- as far as the Treasurers Report, are we in a position to make distributions?

Thom- yes there is money to do that.

Walter- The November Area meeting, why at 12:30?

Elisabeth- we share the Zoom account with Intergroup.

Jeff- Was the recommendation for just those 2 service entities?

Thom- yes.

Elisabeth- are we ready to vote and move forward?

Jeff- get a sense of the room and determine if it should be majority or substantial majority.

Looks like everyone is ready to vote.

**For Distribution to the Area CNCA 06 and General Service Office of \$500 each from our excess funds.**

**Vote by show of hands: Passed unanimously**

**Discussion:**

**Tech Committee Job Descriptions.**

Jeff D- were replicating Area. The job has expanded, the tech committee morphed into a web liaison. On the tech side I will be proposing that we create 2 committees, Tech and Web, and define their responsibilities. For tech- take care of Zoom and Hybrid requirements, make sure to budget, do updates and maintain Zoom website. Purchase computers and report to the district. Web- maintain the website and edit the website. Maintain current information. Post information from service entities. Post information on Events and Forums. Still in drafting phase.

**Sandy- Correction about the meeting in November, DBM at 1:30, Subdistrict meeting at 12:30.**

**Joe T-** my concern is adding positions when we still have vacancies. Do we think we will have people to fill the positions? Can these positions be combined?

**Jeff D-** were not adding positions. It won't be an officer's position. Initially I set up the zoom and started working on the website. It became too big of a job for one person. Its is 3-10 hours a week for the website alone. We have a hybrid ad hoc committee.

**Joe T-** can a committee chair also hold an officer's position at district level.

**Jeff-** yes, because a chair is not an officer's position. You can be a chair and an officer.

**Walter-** is there a job board with open positions. I keep hearing they're looking for people and I didn't know that these were available.

**Elisabeth-** there is no job board. We will be turning over to new officers. Some positions have never been filled. Some positions are on the AANAPA.org website. Should refer people to the website. This discussion is about a job description. We are looking for a committee. The committee members would elect their chair who would take on outlined duties.

**Jeff-** on the website go to the District 11 service page.

• **Next Business Meeting – September 3 at 10:00am**

**Close with the Responsibility Statement**