

**INTERGROUP BUSINESS MEETING**  
**March 12, 2022**  
**MINUTES**

**Take Back to Your Groups**

- IG Open Positions
  - Alt. Chair
  - NAPYPAA Liaison
- Please send meeting changes to: [reportmeetingchange@aanapa.org](mailto:reportmeetingchange@aanapa.org)
  - Please include Meeting Name, Change requested, Your position at the meeting, and Effective date
- Please check IG website to verify your meeting information is accurate on meeting Google sheet
- Anything to share in the IG Spring newsletter, contact Catherine at [newletter@aanapa.org](mailto:newletter@aanapa.org)
- Should monthly IG meeting stay on Zoom or go back In-person? Share your opinion with your IG rep or come to the monthly IG meeting on the 2<sup>nd</sup> Saturday of the month.
- New IG Bylaws revision ready for group review. Share your opinion with your IG rep, come to the monthly IG meeting, add comments to Google doc, or Frank F. @ [chair@aanapa.org](mailto:chair@aanapa.org)
- If interested in helping with Hotline, contact Erik H. @ [hotline@aanapa.org](mailto:hotline@aanapa.org)
  - In particular need of men for Sunday and Monday and women for Monday.
- Please send H&I contributions directly to Norcal H&I ([www.handinorcal.org](http://www.handinorcal.org))
- Beginner's Meeting on Friday at 5:45pm needs support
- Napa County Alcoholic and Drug Services is looking for a mid-day meeting to be hosted at 2751 Napa Valley Corporate Drive Building A Napa, CA 94558. Any open AA group is welcome to start or move a meeting to this location. Please contact Noel at 707-253-4026 for more information
- Unity Day hosted by District 11 on June 18 (in-person) needs chair, if interested contact Elisabeth B. at [elisabethb55@gmail.com](mailto:elisabethb55@gmail.com)
- Other District 11 and Area events can be found below in minutes
- NAPYPAA Event on March 13 at Crosswalk Church. 5pm

**Call To Order**

Moment of Silence & Serenity Prayer

**New Rep Introduction**

- New Intergroup Reps and Officers Rep packet can be found on [aanapa.org](http://aanapa.org).
- Please provide contact information to Secretary
- [No reps](#)

**Introductions**

**Sobriety Birthdays**

- Patty B. – 1yr
- Alesha F. – 5yr

### **Review/approval of minutes**

- Minutes are approved unless there are any objections.
- [No objections](#)

### **Monthly Tradition Reading from 12 Traditions Illustrated & Discussion**

Reader – Katie Z.

Tradition 2 – “The only requirement for A.A. membership is a desire to stop drinking.”

Next Month’s Reader: [Jeff M.](#)

### **7th Tradition**

We have no dues or fees in A.A. We are entirely self-supporting, declining outside contributions. Visit [aanapa.org](http://aanapa.org) and use the Venmo link or mail your contribution to NVIG, P.O Box 10948, Napa, CA 94581-2948

### **Housekeeping Motions**

- These are procedural motions and pass if no objections. If the motion does not pass it will move to new business.

### **Reports**

**Chair:** Frank F.

[chair@aanapa.org](mailto:chair@aanapa.org)

I’ve continued to get reacquainted with Intergroup by maintaining ongoing dialogue with the officers on various aspects of their commitments, web based and general communications and website content and functionality. Welcome to those new and ongoing thanks to All in Service.

**Alternate Chair:** *Open Position*

[altchair@aanapa.org](mailto:altchair@aanapa.org)

**Secretary:** Seth T.

[secretary@aanapa.org](mailto:secretary@aanapa.org)

Please update contact info

- [Starting at 11:20am, we will record the remainder of the meeting to allow me to take notes](#)
- [Recording will be deleted after minutes are completed](#)

**Treasurer:** Christina (Tena)

[treasurer@aanapa.org](mailto:treasurer@aanapa.org)

March SUMMARY 2022 TREASURER REPORT					
DATE	CK#	PAY TO	PURPOSE	DEBIT	CREDIT
				<b>STARTING BALANCE \$9,883.69</b>	
2/19/2022	2273	Dist 11	Disbursement	\$2,430.00	
2/19/2022	2274	OSO	Disbursement	\$540.00	
2/19/2022	2275	CNCA	Disbursement	\$2,430.00	
2/22/2022			Zoomvideo	\$25.61	
3/8/2022			Deposit		\$1,246.30
3/9/2022	*2277	USPS	PO Box	\$232.00	
				<b>Total</b>	<b>\$5,472.38</b>
*Out of sequence. New treasurer pulled out a check out of sequence.					
<b>GRP CONTRIBUTIONS - FY22</b>					
					<b>March</b>
Thank God It's Mon to Sun					\$1,137.50
Bday Meeting January					\$108.80
<b>Total</b>					<b>\$1,246.30</b>

- For group contributions to IG, please include Group Name
- Please send H&I directly to H&I and not IG
- Backlog of checks have been deposited
- No objections to complete disbursements

**Financial Oversight Committee:** Erik S. financial@aanapa.org

The financial oversight committee has been working closely with the new Treasurer to reconstruct and fill in gaps in the income and expenditures of Intergroup from October through February. There were unreported expenditures and undeposited income from that period that needed to be reconciled. The FOC feels that the current accounting is as accurate as it can be given the bumps during the transition.

Based on the current accounting of income and expenditures, Intergroup appears to be on track for coming in at or below the projected expenditures for the year and likely at or above projected income. As of the first week of March, we see the following:

- **Income** of \$11,151 or 79% of budgeted.
  - **Expenditures** of \$7,596 or 60% of budgeted.
- In working with the Treasurer over the past month, we have noted a couple of accounting/expenditure tracking details that could be improved going forward. The current expense tracking for Alcathons and other events is not consistent, even though Intergroup has a single form for all events. We recommend reviewing and revising (if necessary) the pass-it-on for Alcathon leads to ensure that there is clear direction and creating an online form for reporting expenses and income, rather than relying on paper or emailed forms. This could include an online repository for images of receipts as well. This level of detail is particularly important when we have transitions in roles on IG and can help future Alcathon leads plan for events and will help maintain more accurate

accounting for expenses in the future.

Additionally, we are recommending the following:

- First, the IG bylaws state that IG needs to approve expenditures for events above the budgeted amount. The New Year's Alcathon came in a little above the budget. For consistency, we recommend that IG take action to approve the additional expenditures so that there is a record of approval.
- Second, given the problems with the transition between treasurers, the FOC is recommending that we accept the current statements of income and expense as the starting point for the remainder of the fiscal year. We are confident that the numbers are accurate enough to disburse funds as required in the bylaws and to plan for the next fiscal year.

**Literature Chair:** Shaela A.

[literature@aanapa.org](mailto:literature@aanapa.org)

<b>February 2022</b>		
John H.	3 - Daily Reflections // check #364	\$30.75
	<b>Total</b>	<b>\$30.75</b>

Big Books have been on backorder since late December – however; they should be arriving in the next week or so - The literature order form is available as shown below on our website...

<http://www.aanapa.org/service/resources/group-resources/literature>

Please use it to check prices and submit with any order.

**Hotline Chair:** Erik H.

[hotline@aanapa.org](mailto:hotline@aanapa.org)

6 Calls to the Men's Line, 11 Calls to the Women's Line. 14 calls to the General Extension. Most calls lasted less than a minute with 1 call lasting nearly 17 minutes.

I have reached out to everyone on the call roster and 6 asked to be taken off of the list. 8 provided no response. I will follow up with the no responses one more time then assume they are no longer interested. With the losses we are in need of new volunteers for the roster. With the goal of 4 men and 4 women for each day we will need a total of 6-8 women and 9-11 men. We are in particular need of men for Sunday and Monday and women for Monday.

**Web Editor/Ad Hoc Website Committee:** Patty B. - Jeff D.

[webeditor@aanapa.org](mailto:webeditor@aanapa.org)

For ease of reporting this will be the first combined report from the NV Ad Hoc Web Committee. Patty B. IG Web Editor / Jeff D: Chair NVAHWC & District 11 Web Editor

The team continues to update the meeting schedule on Google sheets.

Request that groups give us at least 2 days of lead time for meeting schedule changes.

Patty is the go-to for email additions and corrections.  
Recently made quite a few changes reflecting newly elected persons and corrections to old emails.

Working on Meeting App that supplies information to aa.org. In Progress.  
Redoing Google Meeting Schedule sheet to reflect once-a-month meetings. Should make them easier to find. Working on format ie: alphabetical, day-of-week, service entity.

- [Google sheets are commonly used by many districts](#)
- [Some meetings on spreadsheet but with no location or Zoom location listed](#)

**Meeting Schedule Chair:** Jo M. [meetings@aanapa.org](mailto:meetings@aanapa.org)

The printed schedules have not been finished and so are not yet printed.  
We have several changes, the majority of the changes that will take additional space are the Spanish meetings. Thank you to those who have collected this info!  
I believe that we'll need to convert to an 8 1/2"x14" paper trifold edition. I hope to have them done this week.

**Newsletter Chair:** Catherine F. [newsletter@aanapa.org](mailto:newsletter@aanapa.org)

No report submitted

**Delegates at Large:** Katie Z. and John B. [delegateatlarge@aanapa.org](mailto:delegateatlarge@aanapa.org)

No Report Submitted

- [Went to 4 meetings.](#)
- [Will able to start going to more meeting this month](#)

**General Service Liaison:** Jo M.

District is very busy with the Agenda Topics for this year's General Service Conference in New York. All AA members get the opportunity to voice their opinions on the changes for AA through the group conscience meetings that General Service Representatives (GSR) will be holding this month. If your group does not have a GSR, please go to other meetings where group consciences are going to be held OR get in touch with me and I'll get you in touch with our District Committee Members—or go to them directly from the website.

There are several topics of interest this year, as usual, literature changes are the most popular. There was a great Pacific Region Alcoholics Anonymous Service Assembly (PRAASA) last weekend, so our District meeting this month will happen later this afternoon. Please refer to our website, [aanapa.org](http://aanapa.org) for info on District happenings.

Pre-Conference Assembly April 2&3 Petaluma (Hybrid) is when our Delegate gets to hear the group consciences from the GSRs to take to NY. There will also be opportunities to submit opinions digitally.

March 20 at 6pm there will be our next Service Manual Study on Zoom in upcoming events on our webpage.

- [Unity Day planned for June 18, 2022. In-person. Chair needed](#)

#### **Events Upcoming**

- 1) Virtual Area Meeting & DCM Sharing Session DCM sharing Session – 11:00-12:00  
Area Business Meeting 12:30-3:30/Mar 26th, Mtg ID: 632 553 607 Password: 1935
- 2) Agenda Topics Workshop 2022 SFO Dist 06, Mar 12<sup>th</sup>, 08:30am – 1:00pm
- 3) Pre-Conference Assembly, Apr 2-3, 2022; Petaluma/Hybrid
- 4) District 11 Sub-District GSR Meeting/District Business Meeting, April 9<sup>th</sup> 12:30pm-1:20pm; 1:30pm-3:30pm

**Hospitals and Institutions Liaison:** John C .

[john@curnutt.org](mailto:john@curnutt.org)

H&I welcomes anyone to join us at our monthly business meeting 6:45 pm on the first Friday of the month at the Sea Scout Building Learn about the workings of H&I and how to get involved. Did you know that there are facilities that you can attend without filling out clearance paperwork, make a commitment or even share? Currently Area 51 brings 26 meetings a week and literature to the Women's Jail, Men's Jail, Men's Jail Spanish, California Medical Facility, Crestwood Behavior Center Vallejo, Crestwood Behavior Center Angwin, National Vallejo, CenterPoint, Napa South Shelter, Napa State Hospital Spanish, Napa State Hospital English, Queen of the Valley Hospital, SHAMIA house and Vallejo Detox. You can learn more about H&I by going to <http://www.handinorcal.org> or by contacting Grady at [gradysibert@gmail.com](mailto:gradysibert@gmail.com) 707-319-9094.

#### **Open Positions**

Intergroup Liaison

#### **COVID-19 Update**

H&I has been given permission to deliver literature directly to a facility in need during the COVID-19 disruption.

#### **Online Contributions**

Notice: New sticker on pink cans - Make credit card contributions online and get an immediate receipt: [www.handinorcal.org/contribute](http://www.handinorcal.org/contribute)

Please make sure to write on contribution checks AREA 51. This allows H&I to track donations by the Napa area.

Napa County Alcoholic and Drug Services is looking for a mid-day meeting to be hosted at 2751 Napa Valley Corporate Drive Building A Napa, CA 94558. Any open AA group is welcome to start or move a meeting to this location. For groups interested in helping newcomers this would be an ideal location since the meeting would be fed by those in the County's outpatient treatment

program. Please contact Noel at 707-253-4026 for more information. John Curnutt to send this information to Intergroup.

### Napa Area 51 Revenue

February \$1,416.03

Year To Date \$3,335.27

The trend we observed last month continues - group contributions are rebounding while expenses, particularly literature, are lagging behind, resulting in a positive cash flow for this month of \$5236.21. While this is partially due to backlogs of orders coming from AAWS, Area Chairs should be ensuring that volunteers are bringing literature to facilities where we're still unable to provide meetings. I anticipate that more facilities will also be opening again soon, creating a greater demand for literature.

Feb. 2022	contributions	Lit expense	Total expense		
YTD comparison to LY	+135%	-20.2%	+9.3%		
YTD comparison to Budget	-10.1%	-58.8%	-50.7%		
overall financial condition:	SOUND				

**Birthday Meeting Chair:** Meghan T. & Heather B.

[birthdaymeeting@aanapa.org](mailto:birthdaymeeting@aanapa.org)

Crosswalk Church has announced the lifting of their Mask Mandate as of 03/11/2022

Napa Valley Intergroup Birthday Meeting Income/Expense details for February 2022

- Date: February 25, 2022
- Contact: Heather B. [1991heather@gmail.com](mailto:1991heather@gmail.com)
- IG Contributions: (7th Tradition = \$115.30 - H&I = \$31.80 Totaling = \$147.10)
- Expenses: \$60.00 Birthday Cake
- Net Income: \$87.10
- [Chairs need support from attendees to help clean up after the meeting](#)

**New Year's:** Meghan T/Crosstalk @ Crosswalk  
Report submitted

## **Old Business**

### **IG Business Meeting to remain Zoom format**

- Ongoing discussion
- Straw Vote #1 (no formal motion): Go back to in-person
  - Total eligible to vote: 11
  - Yes: 4
  - No: 6
  - Abstain: 1
- Minority Opinion
  - As we can comfortably meet in-person, it is important to meet in-person. Part of commitment to IG . Also not seeing increase of IG rep participation
  - Being a new rep, fosters more connection and interaction
- Has anyone changed their mind based on minority opinion: No
- Moving to New Business

### **Bylaws Update – Erik S.**

- See attached draft
- Next steps
  - Share with IG reps and groups for discussion
  - Any feedback can be shared during next IG meeting or add comments to current working draft on Google. Link to Google document will be sent to reps to add comments
  - Next meeting, seeking formal motion to approve or amend proposed changes
  - There is a recommendation to create a formal Bylaw Committee
    - There will be a motion next meeting to establish an Ad-Hoc for Bylaws revision

### **Open Position – Next Steps**

- Alternate Chair
- NAPYPAA Liaison

## **New Business**

### **Alcathon best practices / suggestions: Income/Expense Reports Alcathons**

- Reimbursing committee expenditures from 7th
- Mailing Receipts to PO Box 10948, Napa
- Returning remainder to IG
- Paypal
- Venmo
- Paper check
- Mailing report to PO Box 10948, Napa



- Previous Treasurer unable to provide support to Alcathon chairs
- Treasurer recommending creating/updating with FOC suggestions for Alcathons chairs managing and submitting reports
  - Suggestion: look at new Alcathon Pass It Ons created by Antoinette within the IG Google Drive
- Suggestion: creating IG position or amending the Bylaws to address how Pass It Ons are managed as well as training for new officers or reps on how to access information
- Big IG problem: not getting event chairs until 11<sup>th</sup> hr because people hear it is a nightmare to chair these events
  - IG needs to make it easier for people to volunteer & make it easier for chair to execute events
- Opportunity: use newsletter to not only advertise upcoming events, but also have chair share the positive experiences

### **IG Business Meeting Going Back In-Person**

- To be discussed in next month's meeting with likely a motion for an official vote

### **Bylaws Adhoc Committee**

- Next meeting there will be a motion to create a Adhoc committee

Motion: Close the Meeting

Motion: seconded

**Closing:** The Responsibility Statement: "I am Responsible. When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible."